

**August 07, 2024**

The regular meeting of the City of Bertram was held on the above date at 7:07 pm at City Hall. Mayor Scott Flaherty presided over the meeting. Council members present were Louise Hall, John Klimek, Bill Mulholland and Jim Unzeitig. Absent Mayor Scott Flaherty and Council member Chris Price and City Attorney Kevin Shea.

Hall made a motion to approve the agenda as posted. MSB: Unzeitig Aye: Hall, Mulholland, Klimek, Unzeitig. Motion passed.

- Sheriff's Report – 11 calls of service minutes met.
- Prior Meeting Minutes: July 10, 2024.
- Bills/Warrants for Payment.
- Treasurer's Report.

<b>Payee</b>	<b>Purpose</b>	<b>Amount</b>
Alliant Energy	High Point	\$20.38
Alliant Energy	City Well	\$159.94
Alliant Energy	City Hall	\$59.76
Alliant Energy	City Park	\$20.38
Alliant Energy	Streetlights	\$511.47
Anthony Vislisel	P&K Midwest Tractor Parts	\$31.02
Casey Business Mastercard	Fuel	\$250.18
Future Line Truck Bodies	Parts	\$7.51
Jared J. Vogeler	Operations	\$400.00
Keystone Labs	Annual Water Testing	\$1,081.00
Keystone Labs	Water Testing	\$17.50
Linn County Sherriff	Sherriff Services	\$3,276.00
Orkin	Pest Control	\$52.00
Schnoor Bonifazi Engineering	Surveying Right of Way	\$5,800.00
That Girl Tree Service	Walnut tree, Prune Limbs, Dead ash tree	\$3,625.00
Thomas Schmitt Reimbursement	Parts	\$36.01
Verizon Wireless	Internet/Phone	\$88.00
Visa-Berry	Payroll Services	\$83.46
Visa-Kuehl	Printer Toner/ Timeclock punch cards	\$58.98
Visa-Wilson	Credit	-\$15.33
IPERS	Payroll IPERS	\$576.94
IA Dept of Revenue	State Taxes	\$54.14
Berry, Lisa	Payroll	\$319.50
Kuehl, Raven	Payroll	\$187.61
Schmidtt, Thomas F	Payroll	\$1,014.08
Vislisel, Anthony	Payroll	\$523.96
Visilsel, Stephanie	Payroll	\$47.33
	<b>Total Bills</b>	<b>\$18,286.82</b>

	<b>Beg fund Balan</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>End Fund</b>	<b>Total Fund Balances</b>	
<b>General</b>	\$701,473.73	\$952.83	\$7,850.53	\$694,576.03	\$694,576.03	\$694,576.03
<b>Road Use Tax</b>	\$206,922.01	\$3,060.79	\$0.00	\$209,982.80	\$209,982.80	\$209,982.80
<b>LOST</b>	\$254,339.93	\$4,290.64	\$0.00	\$258,630.57	\$258,630.57	\$258,630.57
<b>Building Fund</b>	\$17,812.22	\$0.00	\$0.00	\$17,812.22	\$17,812.22	\$17,812.22
<b>Park Renovation</b>	\$5,500.00	\$0.00	\$0.00	\$5,500.00	\$5,500.00	\$5,500.00
<b>ARPA Fund</b>	\$43,361.66	\$0.00	\$0.00	\$43,361.66	\$43,361.66	\$43,361.66

<b>Water</b>	\$22,963.49	\$17.36	\$706.18	\$22,274.67	\$22,274.67	\$22,274.67
<b>Deposits</b>	\$700.00			\$700.00	\$700.00	\$700.00
<b>Total</b>	<b>\$1,253,073.04</b>	<b>\$8,321.62</b>	<b>\$8,556.71</b>	<b>\$1,252,837.95</b>	<b>\$1,252,837.95</b>	<b>\$1,252,837.95</b>

- Email service Purchase: Mayor Flaherty stated our email setup is not in line with Right to Freedom of Information Act. GoDaddy is the least expense but emails sent outside of Service will not be encrypted. Treasurer Berry and Clerk Kuehl stated only encrypted emails I send come encrypted from other others so will be encrypted when replying.
  - GoDaddy: \$1,477.44
  - CDW: \$2,520.00
  - Encompass: \$2,100.00
  - Unzeitig makes a motion to approve using GoDaddy as email service. MSB: Hall. Aye: Hall, Klimek, Unzeitig. Nay: Mulholland.
- City Council Recording: Mayor Flaherty discussed having the Council Meetings recorded. Council Member Hall stated not all citizens have internet to access the recordings. Council Member Unzeitig Do we have to make tapes and then store them forever? Mayor Flaherty stated he would need to check with City Attorney Kevin Shea. Council Member Unzeitig: Is anyone specifically requesting recordings? Mayor Flaherty: Some citizens have stated they were unaware of what was going on. Council member Unzeitig stated we have minutes and they are posted. Not moving forward with recording meetings at this time.
- Hazard Mitigation Plan Committee: Mayor Flaherty, we need to setup a committee will assist with keeping FEMA Funding. Committee needs to be 3 person minimum and need to schedule meeting. Volunteers: Scott Flaherty, John Klimek, Bill Mulholland. Since this is Mayor and 2 council members Clerk is checking to see if minutes will need to be taken.
- Tree Removal Bids: Skylark Tree removal Bid.
  - D&D Service: \$2,150.00 hauls tree away
  - That Girl Tree Service: \$2,000.00 doesn't do stump grinding.
  - Franks Tree Service: \$2,100.00 does stumps but leaves tree.
  - Klimek makes motion to use D&D Tree service, so tree is hauled away as well. MSB: Hall. Aye: Hall, Klimek, Mulholland, Unzeitig. Motion passes.
- Shop wall Contractor Bids. Mayor Flaherty shop wall was damaged when city vehicles were being moved around. Insurance suggested getting multiple contractor quotes to see if repair will be more than deductible to decide if a claim should be filed. Council Member Unzeitig will gather quotes.
- Correspondence:
  - Council Member Hall asked if That Girl Tree Service will be paid? Clerk Kuehl stated the invoices were included in the unpaid bills that the council approved, so payment will be sent.
  - Council Member Hall: Questions about replacing fence/tree line at high point park where the trees are being removed. Suggested lilacs as an option. Council Member Klimek asked when does the City of Cedar Rapids/Tree Forever give out free trees. Mayor Flaherty believes it is coming soon. Treasurer Berry will verify but believes a donation of \$100 was given to plant trees at the park. Needs to make sure proper space is given for mowing. Chad Dummermuth will remove tree stumps for free.

- Council Member Mulholland: Have pins been placed where stakes are on Hilltop, as stakes will disappear. Council Member Hall yes pins have been placed as well.
- Council Member Mulholland: Does the city have space for citizens to use a firepit?  
Mayor Flaherty: The city does not due to insurance liability.
- Open to public:
  - Terry Fett: Wanting to know progress of Permit for Detached Garage is. Mayor Flaherty stated is on it and needs to have Board of Adjustments setup meeting.
  - Council Member Mulholland: Wants to know what is going on with Council Member Price. Council Member Klimek stated Council Member Price is aware of city business he is reading agendas and minutes and has been out of town and had an appointment today.
- Mulholland Makes motion to adjourn. MSB: Unzeitig. Aye: Hall, Mulholland, Klimek, Unzeitig. The motion passed by unanimous vote at 7:45 pm.

Raven Kuehl, City Clerk