

**November 08, 2023**

The regular meeting of the City of Bertram was held on the above date at 7:00 pm at City Hall. Mayor Steve Carpenter presided at the meeting. Council members present were Louise Hall, Jim Unzeitig, John Klimek and Chris Price.

Klimek made a motion to approve the agenda as posted. MSB: Hall: Aye: Klimek, Hall, Unzeitig, Price. Nay: Flaherty. Motion passes.

- Sheriff's Report -Hours met, 5 calls for service, hours met.
- Minutes of last month's meetings October 4 and October 26.
- Bills: Raven will check to see how much of the ARPA Grant is still available for the Water Extension project at the park.
- Treasurer's Report:

<b>Payee</b>	<b>Purpose</b>	<b>Amount</b>
Alliant Energy	High Point	\$19.73
Alliant Energy	City Well	\$199.10
Alliant Energy	City Hall	\$44.36
Alliant Energy	City Park	\$19.73
Alliant Energy	Streetlights	\$517.82
ClerkBooks	Utility billing/closing tools/ annual software renewal	\$200.00
CNA Surety	Bond Insurance	\$460.50
Cummings Sales and Service	Generator-Inspection and general maintenance	\$476.01
Fehr Graham Engineering	Construction Admin	\$4,656.50
Future Line Truck Bodies	Blue Truck Snowplow supplies	\$27.04
Jared J. Vogeler	Operations	\$400.00
Keystone Labs	Water Testing	\$15.50
Orkin	Pest Control City Hall	\$52.00
SolutionsWorks Inc.	Cloud Server/July 2023 to December 2023	\$770.00
Steven Carpenter	Reimbursement Flags/Doc Posting frames	\$65.97
That Girl Tree Service	Large cottonwood city hall/remove down ash debris	\$2,248.76
Verizon Wireless	Internet/Phone	\$94.96
Visa-Berry	Intuit payroll fee/Budget workshop Raven/Lisa	\$153.50
Visa-Wilson	Credit	-\$15.33
Wending Quarries, INC	Sand/Salt	\$324.32
Woodward Community Media	Publication	\$150.99
IPERS	Payroll IPERS	\$185.55
Berry, Lisa	Payroll	\$525.24
Kuehl, Raven	Payroll	\$146.30
Schmitt, Thomas	Payroll	\$90.43
Visitsel, Tony	Payroll	\$259.18
Visitsel, Stephanie	Payroll	\$94.67
Visitsel, Zach	Payroll	\$119.05
<b>Total Bills</b>		<b>\$11,977.56</b>

<b>Treasurer's Report</b>	<b>Beg Fund Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>End Fund Balance</b>	<b>Total Fund Balance</b>
<b>General</b>	\$503,494.11	\$29,824.18	\$8,639.20	\$524,679.09	
<b>Road Use Tax</b>	\$217,320.21	\$3,020.08	\$0.00	\$220,340.29	
<b>LOST</b>	\$221,588.65	\$3,252.24	\$0.00	\$224,840.89	
<b>Building Fund</b>	\$17,812.22	\$0.00	\$0.00	\$17,812.22	
<b>Park Renovation</b>	\$5,500.00	\$0.00	\$0.00	\$5,500.00	
<b>ARPA Fund</b>	\$43,361.66	\$0.00	\$0.00	\$43,361.66	
<b>Water</b>	\$155,663.52	\$29,097.61	\$12,979.76	\$171,781.37	

<b>Total Clerk's Balance</b>	\$1,164,740.37	\$65,194.11	\$21,618.96	\$1,208,315.52	\$
<b>Total Bank Balance</b>					\$

- Winter Truck Preparations and new truck process: Tom scheduled blue Truck to go to Future Line on November 14 to get ready for winter. McGrath has a Ford truck with box for \$90,000. Future line would have plow and sander in stock, but box would have to be made. Doug Kula has CDL and is willing to plow with the red truck this season. Tom Schmitt is also willing to plow, need to check with public works to see whom else is available. Price would like a salt sander put on blue truck and harness put on red truck so that it can be moved if needed.
  - Price makes motion to get salt spreader and 2 wire harnesses put in blue and red truck and Public works can decide which truck to install in. MSB: Unzeitig Aye: Price, Klimek, Hall, Unzeitig Nay: Flaherty. Motion passes.
- Big Creek Bridge: Discussion and Update/Insurance Information/Action: Bridge load rating is 8 tons has not changed and would not go below, if rated at below 8 tons would be out of service. Trestle most likely has 4 years of life left. Next bridge inspection is April 2024, cost is \$530. The city does not have liability if someone goes over the weight limit on the bridge. Price believes the city gets some funds from the state for having the bridge open but the city can put it out of service. The city Treasurer will look up what funds. Remarks on inspection: faded, worn, gunshot damage, missing signs, decayed posts. If it is not in the report the city is not liable. If the city closes the bridge for the season, City will have to put up signs at Big Creek and Bertram, saying not a through road/Closed. County would put on signs on other side. The plow trucks and any snow would be over the load rating. Price recommends the council address full closure prior to April 2024 inspection, and letters would need to be sent.
  - Hall makes motion to seasonally close Big Creek Bridge from December 1, 2023, to April 1, 2024, for safety. MSB: Klimek. Aye: Price, Klimek, Hall, Unzeitig Nay: Flaherty. Motion passes.
- Nuisance Properties Updates: City Attorney Shea: notice went out to Santee, working on notice for Hines, should be first part of next week. Informal letter went out to Darwin and appears he has been cleaning up.
- Nuisance properties: removal of refuse/trash: Hall wants to know if the council supports public works removing trash/refuse or hiring a company to do so. City can clean up after the nuisance and assess cost back to the property owner. City Attorney Shea stated disposing of property vs storing it has issues. City Attorney Shea stated the items can be moved out of the right of way onto the property then billed for time and access the cost to the property owner. City Attorney Shea will add to notice and after 20 days if no action by property owner, the council can take action.
- Planning & Zoning Mefferd: Price went to sign permit and permit was cancelled in November 2022. Price would like Council to approve new permit as long as it has the same verbiage.
  - Klimek Makes motion to approve new permit with same verbiage as original permit. MSB: Price. Aye: Price, Klimek, Hall, Unzeitig Nay: Flaherty. Motion passes.
- Bertram Township Clerk: Louis Hall has been offered to be the Bertram Township Hall Clerk. Hall will recuse herself from water rates and 28E agreements that affect the Township Hall.
- Res R-19-2023 Street Financial Report: Reviewed report.
  - Hall makes motion to approve R-19-2023 Street Financial Report for 2023. MSB: Price. Price: Aye Klimek: Aye Hall Aye Unzeitig: Aye Flaherty: Nay Resolution passes.
- Resolution R-20-2023 Annual Financial Report: Reviewed report.
  - Klimek makes motion to approve R-20-2023 Annual Financial Report for 2023. MSB: Hall. Price: Aye Klimek: Aye Hall Aye Unzeitig: Aye Flaherty: Nay Resolution passes.
- Financial: City Money Market Account: Unzeitig will check with Iowa League of Cities to see if the city can have funds in money market account. City Treasurer will look at short term CDS.
- Financial: City City has certifications of deposits of \$61,000 in CDS City Treasurer will check rates.
- Correspondence
  - Carpenter: Lower Cedar Water shed meeting next Tuesday evening, asked if the city of Bertram will support for \$100, will request invoice.
  - Klimek Bike trail website has Bertram trail listed so actively moving forward from Mount Vernon to Bertram.
  - Schedule Public Hearing for Water Rates on Monday November 20 at 6:30 pm.
- Open to the Floor - Follow Speaking Rules:
  - Congratulations to all whom received votes.

- Motion to adjourn meeting.
  - Price makes a motion to adjourn. MSB Hall. Vote to adjourn: Aye: Hall, Unzeitig, Klimek, Price. Nay: Flaherty. Motion passed. Meeting adjourned at 9:15 pm.

Raven Kuehl, City Clerk