

**June 07, 2023**

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor Pro Temp Steve Carpenter presided at the meeting. Council members present were Louise Hall, Jim Unzeitig, John Klimek and Chris Price

Price made a motion to approve the agenda as posted. MSB: Klimek: Aye: Klimek, Hall, Unzeitig, Price. Motion passed by unanimous vote.

- Sheriff's Report -Hours met, 5 calls for service, most disregarded.
- Minutes of last month's meeting. Correct Spelling Boom Truck not Boon Truck.
- Update on Annexation/bridge. Tabled to July 2023 meeting.
- Meeting Dates: Council decided to have July Council Meeting on July 12, 2023 due to the holiday and keep August meeting on August 2, 2023.
- Update on Nuisance properties: City attorney is putting together Hines municipal infraction. Herman is in contempt, nothing has changed. Plan to file first of next week.

<b>Payee</b>	<b>Purpose</b>	<b>Amount</b>
Alliant Energy	High Point	\$19.73
Alliant Energy	City Well	\$205.27
Alliant Energy	City Hall	\$42.18
Alliant Energy	City Park	\$19.73
Alliant Energy	StreetLights	\$511.08
Anthony Vislisel	Gravelly Mower Repair parts City hall supplies	\$136.30
Casey Business Mastercard	Fuel for Fuel Cans	\$58.91
Fehr Graham	Survey-Engineering Design & Bidding	\$3,800.00
Jared J. Vogeler	Operations for March and Meter Reads	\$400.00
Keystone Laboratories	Water Testing	\$35.50
Orkin	Pest Control at City Hall	\$104.00
SolutionsWork Inc.	Cloud Server May and June 2023	\$256.80
Steven Carpenter Reimbursement	Milage to training: 290 miles roundtrip at \$.65 per mile	\$89.13
That Girl Tree Service	Multiple trees	\$3,206.58
Verizon Wireless	Internet/Phone	\$87.64
Visa-Berry	Intuit payroll fee, mower parts	\$271.74
Visa-Wilson	Credit	-\$15.33
Woodward Community Media	Publication	\$102.06
Zach Vislisel	Fuel for Fuel Cans	\$48.14
IPERS	Payroll IPERS	\$257.63
Berry, Lisa	Payroll	\$284.65
Kuehl, Raven	Payroll	\$270.23
Vislisel, Tony	Payroll	\$766.36
Vislisel, Zach	Payroll	\$181.09
Zuzich, Zach	Payroll	\$181.09
Steven Carpenter	Payroll	\$277.05
Hall, Louise	Payroll	\$184.70
Klimek, John	Payroll	\$184.70
Price, Chris	Payroll	\$92.35
Unzeitig, Jim	Payroll	\$184.70
Wilson, Margy	Payroll	\$184.70
<b>Total Bills</b>		<b>\$12,428.71</b>

<b>Treasurer's Report</b>	<b>Beg Fund Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>End Fund Balance</b>	<b>Total Fund Balance</b>
<b>General</b>	\$728,661.27	\$1,369.03	\$11,069.00	\$718,961.30	\$718,961.30

<b>Road Use Tax</b>	\$199,604.70	\$3,338.88	\$0.00	\$202,943.58	\$202,943.58
<b>LOST</b>	\$212,780.04	\$4,210.96	\$0.00	\$216,991.00	\$216,991.00
<b>Building Fund</b>	\$17,812.22	\$0.00	\$0.00	\$17,812.22	\$17,812.22
<b>Park Renovation</b>	\$5,500	\$0.00	\$0.00	\$5,500	\$5,500
<b>ARPA Fund</b>	\$43,361.66	\$0.00	\$0.00	\$43,361.66	\$43,361.66
<b>Water</b>	\$20,605.75	\$0.00	\$1,589.40	\$19,716.35	\$19,716.35
<b>Total Clerk's Balance</b>	\$1,228,325.64	\$8,918.87	\$12,658.40	\$1,225,286.11	\$1,225,286.11
<b>Total Bank Balance</b>					\$1,225,286.11

- Discussion/vote to Fill Mayoral Vacancy (Steven Carpenter). Price makes motion to appoint Steven Carpenter as Mayor. MSB: Hall. Roll Call Vote: Hall: Aye, Jim Unzeitig: Aye, John Klimek: Aye and Chris Price: Aye. Motion passed by Unanimous Vote.
- Oath of Office - Steven Carpenter: Oath of office issued by City Clerk Raven Kuehl to Mayor Steven Carpenter.
- Water Extension to Park project - Change Order discussion: Fountain/Hydrant: Water fountain is going to cost more than quoted but less than grant received. Nick at Fehr Graham has been trying to get the best deal. This will help with ADA areas and winter, water line will be below frost dept, removing of the pavers is listed in the quote. Council request Fehr Graham get price for replacing pavers with concrete. Price makes motion to approve up to \$33, 250.00 and instead of reusing pavers use concrete to be ADA compliant as long as it is not over grant amount. MSB: Hall Motion passed by unanimous vote.
- Gravel roadway –temporary installation past Green Street-Nick at Fehr Graham, going to stake out temporary gravel lane when they are in town to start the stairs at the park. Klimek makes motion to approve. MSB: Price Aye: Klimek, Price, Unzeitig. Motion passed by unanimous vote. Hall recused herself from voting.
- Appointment Process - Report: Council Member Replacement (Scott Flaherty). Intent is to appoint Scott Flaherty to vacant seat on council on July 12, 2023 meeting.
- City Hall Trash Pickup - bid award-Hall A1 is \$30 a month for once a week on Wednesday. ABC is \$35 a month for twice a month. Price makes motion to approve A1 at \$30 a month for once-a-week trash pickup. MSB: Klimek. Motion passed by unanimous vote.
- Carpenter has someone to clean park bathroom scrub graffiti for \$300. Klimek makes motion to approve park bathroom cleaning for \$300. MSB: Price. Motion passed by unanimous vote.
- New City Mower –Bids
  - City Tractor: Gravely 60 deck width 26 horsepower \$11,273.58
  - Midway Motor Equipment: Cub Pro Z 560: 60 deck with 27 HP \$11,321.00
  - Bobcat of CR: eXmark lazer 60 deck with 25.5 HP \$13,359.00
  - Midway Motors Equipment: Cub ProZ 7605 60 deck width 31 HP \$13,585.00
  - Cove Equipment: Kubota 60 deck width 25 HP \$18,705.53
  - Crowbar's LTD: Rebel/Kawasaki 61 deck width 27 HP \$9,015.80
  - Crowbar's LTD: Rebel/Kawasaki 61 deck width 35 HP \$9,360.20
  - Crowbar's LTD: Rogue/Kawasaki 61 deck width 27 HP \$10,393.40
  - Crowbar's LTD: Rogue/Kawasaki 61 deck width 35 HP \$10,737.10
  - Crowbar's LTD: Rebel/Kawasaki 72 deck width 35 HP \$9,590.50
  - Crowbar's LTD: Rogue/Kawasaki 72 deck width 35 HP \$10,967.40
  - City Tractor: Gravely 72 deck width 31 horsepower \$11,904.57
  - Bobcat of CR: eXmark lazer 72 deck with 25.5 HP \$15,039.00
  - Cove Equipment: Kubota 72 deck width 25 HP \$20,251.56

Council is requesting Tony Vislifel from Public works go and see if he can demo the 72 deck Rogue and Gravely mowers and decide which he thinks works best for Bertram. Hall makes motion to

approve up to \$12,000 for mower based on positive demo of the 72 deck width of Rogue or Gravely mower. MSB: Price Motion passed by unanimous vote.

- Public works is in need of assistance. Mayor Carpenter wants to use corridor careers to post and would like to hire someone local to Bertram.
- Patching and/or Resurfacing of City Streets: Hall submitted for 4 bids is supposed to hear back from 2 bidders soon, Tabled to July 2023 meeting.
- Update –road sand removal: LL Pelling crew were in town on Wednesday June 7, 2023, some streets has 2 or 3 passes.
- Resolution – Steen Estates Addition: Has to got to planning and zoning first, emailed to Chris Price. Tables to July meeting.
- Property Number - Kellers –Skyline Drive: Carpenter suggested number 1224 Skyline Drive. The council agreed.
- Price and City Attorney recommended the council look at zoning map and rezone for parcels less than 5 acres as residential and small parcels that we sold off over the years. Also how many accessory buildings are allowed on each parcel.
- Correspondence: Klimek and Carpenter will meet to discuss the bike trail proposal.
- Open to the Floor - Follow Speaking Rules:
  - Dixie: How long will the survey stakes need to be kept in place? Price stated until the pins are put in. Mayor Carpenter will check with Schonnoor Boninfazi Engineering to see how long the stakes need to stay in place.
  - Price asked for update on codification. Mayor Carpenter will be sending all the notes for review.
- Motion to adjourn meeting

Hall made a motion to adjourn. MSB Price. Vote to adjourn: Aye: Hall, Unzeitig, Klimek, Price. Motion passed by unanimous vote. Meeting adjourned at 8:35 pm.

Raven Kuehl, City Clerk