

May 03, 2023

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor Pro Temp Steve Carpenter presided at the meeting. Council members present were Louise Hall, Jim Unzeitig and John Klimek.

Hall made motion to approve the agenda as posted. MSB Klimek: Aye: Klimek, Hall, Unzietig. Nay: Price. Motion passed.

- Sheriff's Report -Hours met, 2 calls for service.
- Minutes of last month's meeting. Correct Spelling is Flaherty.
- Update on Annexation/bridge. Tabled to June 2023 meeting.
- Update-Skyline: City attorney stated letter sent off.

Payee	Purpose	Amount
Alliant Energy	High Point	\$18.40
Alliant Energy	City Well	\$207.02
Alliant Energy	City Hall	\$46.45
Alliant Energy	City Park	\$18.41
Alliant Energy	StreetLights	\$509.51
Fehr Graham	Survey-Engineering Design & Bidding	\$950.0
Jared J. Vogeler	Operations for March and Meter Reads	\$400.00
.Keystone Laboratories	Water Testing	\$15.50
.Keystone Laboratories	Test for Lead and copper	\$15.00
.Linn County Sherriff	Sherriff Services	\$3042.00
Louise Hall	Milage to training: 290 miles roundtrip at \$.65 per mile	\$188.50
Nazette Marner Nathanson Shea	Herman Civil Citation-Legal Fees	\$715.00
Nazette Marner Nathanson Shea	Glesener Road Issues-Legal Fees	\$860.00
Nazette Marner Nathanson Shea	Stephanie Howard Platting-Legal Fees	\$200.00
Nazette Marner Nathanson Shea	Santee Nuisance-Legal Fees	\$500.00
Nazette Marner Nathanson Shea	Harmening Nuisance-Legal Fees	\$200.00
Nazette Marner Nathanson Shea	KPS Ordinances-Legal	\$1,120.00
Neighbor Insurance	Insurance Audit	\$67.00
Orkin	Pest Control at City Hall	\$736.16
SourceOne Cleaning Solutions INC	City Hall Cleaning and Floor waxing	\$450.00
Verizon Wireless	Internet/Phone	\$87.64
Visa-Berry	Microsoft Subscription, Printer Paper, Intuit payroll fee	\$218.17
Visa-Wilson	Display case sealer and lock and key	\$45.31
Woodward Community Media	Publishing	\$189.43
IPERS	Payroll IPERS	\$135.83
Berry, Lisa	Payroll	\$608.19
Kuehl, Raven	Payroll	\$402.76
Visihsel, Tony	Payroll	\$117.46
Visihsel, Steph	Payroll	\$47.33
Visihsel, Zach	Payroll	\$122.27
Zuzich, Zach	Payroll	\$86.41
Total Bills		\$12,319.75

Treasurer's Report	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Total Fund Balance
General	\$701,661.75	\$30,795.99	\$3,796.47	\$728,661.27	
Road Use Tax	\$196,643.43	\$3,013.37	\$52.10	\$199,604.70	
LOST	\$210,650.63	\$ 2,129.41	\$0.00	\$212,780.04	
Building Fund	\$17,812.22	\$0.00	\$0.00	\$17,812.22	

Park Renovation	\$5,500	\$0.00	\$0.00	\$5,500	
ARPA Fund	\$43,361.66	\$0.00	\$0.00	\$43,361.66	
Water	\$22,061.59	\$16.47	\$772.31	\$20,605.75	
Total Clerk's Balance	\$1,197,691.28	\$35,955.24	4,620.88	\$1,228,325.64	\$
Total Bank Balance					\$

Klimek makes motion to close regular meeting and open Public Hearing Water Bids. MSB: Hall. Aye Hall: Aye Unzeitig: Aye Klimek: Nay: Price Motion passed at 7:16 pm.

- Open Public hearing
- Bid results
 - Dave Schmidt Construction: \$163,162.00
 - Midwest Concrete Inc: \$150,760.65
 - Boomerang: 134,670.00
 - Pirc Tobin Construction: \$126,830.00.
- Discussion: Klimek clarifies that they are comparing apples to apples with the 4 bids. Fehr Graham stated yes they are. City Received grant to extend the water to city park and possibly add homes to the well.
- Motion/vote to close Public Hearing

Klimek makes motion to close Public Hearing Water bids and open Regular Meeting. MSB:Hall. Aye Hall: Aye Unzeitig: Aye Klimek: Nay: Price. . Motion passed at 7:25 pm.

- Resolution Approving and Confirming Plans, Specifications, Form of Contract and Estimate of Cost for Water Extension Project: Klimek makes motion to approve Resolution Approving and Confirming Plans, Specifications, Form of Contract and Estimate of Cost for Water Extension Project R-09-2023. Aye: Klimek Aye: Hall Aye: Unzeitig Nay: Price. Resolution passed at 7:26 pm.
- Resolution Awarding Contract and Approve Contract Pending Fehr Graham Review. Hall makes motion to approve Resolution R-10-2023 awarding the contract to Pirc Tobin Construction for \$126,830.00. Aye: Klimek Aye: Hall Aye: Unzeitig Nay: Price. Resolution passed at 7:28 pm.
- Appointment Process - Report: Mayor Pro Temp (Steven Carpenter)-Mayor Wilson submitted resignation, Iowa League of Cities and City Attorney. City can fill by appointment or special election. For the city to fill the position by appointment must be completed within 60 days of Mayors resignation and public notice must be published no less than 4 days and no more than 20 days prior to meeting. Council plans to appoint Mayor Pro Temp Carpenter to Mayor at the June 2023 meeting.
- Appointment Process Council Position: Cannot fill Mayor Pro Temp Carpenter position until it is officially vacated. City can fill by appointment or special election. For the city to fill the position by appointment must be completed within 60 days of Mayors resignation and public notice must be published no less than 4 days and no more than 20 days prior to meeting. Council plans to appoint Scott Flaherty to the council at the July 2023 meeting.
- Bids/Quotes: road sand clearing Carpenter
 - Kluesner Construction: \$3,946.00
 - LL Pelling \$1,925.00

Hall makes motion to approve LL Pelling for Road Sand Clearing. MSB: Klimek Aye: Klimek Aye: Hall Aye: Unzeitig Nay: Price. Motion passed.

- Codification: Mayor/Council Salary: Mayor is paid \$100 for each meeting that is over 1 hour. Council is paid \$50 for each meeting over 1 hour. If travel milage is paid. Carpenter will submit.
- Second Reading-Tree Ordinance: Council read ordinance.

Unzeitig makes motion to waive 3rd reading of tree ordinance. MSB Klimek. Aye: Klimek Aye: Hall Aye: Unzeitig Nay: Price. Motion passed.

Unzeitig makes motion to approve Tree Ordinance. MSB Hall. Aye: Klimek Aye: Hall Aye: Unzeitig Nay: Price. Motion passed.

- Second Reading-Street Naming/creation-Louise Hall read the resolution R-08-2023 Road Name Change - Resolution - West 1st St to Halls Lane that was passed at the April 12, 2023 Meeting.
- Hazard Tree Update: Carpenter reported that Ashley from That Girl Tree Service is continuing on with removing trees that have been approved and wants to use both a boon truck and ground crews. She cannot get Boon truck until Memorial Day Weekend.
- Land Survey: Update: Tabled to June 2023 meeting.
- Flags at City Hall: Carpenter found maid in America flag to replace tattered flag at city hall.
- Correspondence:
 - Lisa and Hall attended Emergency Management workshop in April. Lisa stated she learned a lot of tips to make it smoother in event of emergency. Recommends all city employees and council review FEMA information.
 - Linn County Conservation wants a Meeting with Carpenter and Klimek about bike trail.
 - Hall received phone call complaint about boat not being removed from Alley. Notice was sent over 30 days ago.
 - Make note to move July Meeting at the June Meeting.
- Open to Floor:
 - Jim (resident): Wants to know if the city would make an ordinance about fireworks. Unzeitig stated it was discussed but an ordinance was not finalized. This is addressed in codification and cannot be further addressed until that is completed.
 - Dixie (resident): This has been a friendlier meeting than in past years.
 - Jim (resident): What is the update on Bridge? Unzeitig is looking to have county pay for the engineering of the bridge.

Klimek made motion to adjourn. MSB Hall. Vote to adjourn: Aye: Carpenter, Hall, Unzeitig, Klimek. Nay Price. Meeting adjourned at 8:35 pm.

Raven Kuehl, City Clerk