

March 8, 2023

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor Margy Wilson presided at the meeting. Council members present were Steve Carpenter, Louise Hall, Jim Unzeitig and John Klimek.

Hall made motion to approve the agenda as posted. MSB Carpenter: Aye Hall: Aye Unzeitig: Aye Klimek: Nay: Price. Nay Agenda approved.

- Sheriff's Report -Meet hours 3 calls for service.
- Minutes of last month's meeting.
- Update on Annexation/bridge. Chris Price Absent tabled to April meeting.
- Update on Skyline. City Attorney has not heard anything.
- Requirement for posting sites Kevin state law says give notice of meeting community of less than 200 doesn't have to publish. Since we are over 200 we have to publish meetings minutes and public hearings.
- Letter of Support for Cedar Rapids Bridge: Carpenter was approached by Anderson Vogel contract to write a letter of support for the Cedar Rapids Bridge. Council feels it is the neighborly thing to do to write the letter of support.

Payee	Purpose	Amount
Alliant Energy	High Point	\$19.07
Alliant Energy	City Well	\$278.09
Alliant Energy	City Hall	\$55.88
Alliant Energy	City Park	\$19.07
Alliant Energy	StreetLights	\$498.96
Casey Business MasterCard	Fuel	\$112.07
Greg's Lawn Service, Inc	Salt and Sand when plows were down	\$940.50
Jared J. Vogeler	Operations for January and Meter Reads	\$400.00
.Keystone Laboratories	Water Testing	\$15.50
.Linn County Engineer	Bridge Inspection	\$530.00
Neighbor Insurance	Annual Insurance Premium	\$13,870.00
Office of Auditor of State	Periodic Exam Fee	\$800.00
Raven Kuehl	Certified Mail of Santee/Hines Notice	\$21.04
Visa-Berry	Intiut,	37.45
Visa-Wilson	Custom Hose, Futureline Tractor Supply Printer ink	\$287.35
Verizon Wireless	Internet/Phone	\$92.76
Woodward Community Media	Publishing	282.83
IPERS	Payroll IPERS	\$296.48
Berry, Lisa	Payroll	\$267.22
King, Sheila	Payroll	\$305.92
King, Sheldon	Payroll	\$ 161.10
Kuehl, Raven	Payroll	\$271.95
Vislssel, Zach	Payroll	\$297.62
Vislssel, Steph	Payroll	\$47.33
Carpenter, Steve	Payroll	\$184.70
Hall, Louise	Payroll	\$184.70
Klimek, John	Payroll	\$184.70
Price, Chris	Payroll	\$184.70
Unzeitig, Jim	Payroll	\$184.70
Wilson, Margy	Payroll	\$738.80
Total Bills		\$21,570.49

Treasurer's Report	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Total Fund Balance
General	\$725,248.50	\$534.91	\$8,654.62	\$717,128.79	\$717,128.79
Road Use Tax	\$196,567.99	\$3,075.76	\$2,113.73	\$197,530.02	\$197,530.02
LOST	\$202,747.72	\$ 4,098.49	\$0.00	\$206,846.21	\$206,846.21
Building Fund	\$17,812.22	\$0.00	\$0.00	\$17,812.22	\$17,812.22
Park Renovation	\$5,500.00	\$0.00	\$0.00	\$5,500	\$5,500
ARPA Fund	\$43,361.66	\$0.00	\$0.00	\$43,361.66	\$43,361.66
Water	\$20,678.60	\$3.92	\$3,201.44	\$17,481.08	\$17,481.08
Total Clerk's Balance	\$1,211,916.69	\$7,713.08	\$13,969.79	\$1,205,659.98	\$1,205,659.98
Total Bank Balance					\$1,205,659.98

Klimek makes motion to close regular meeting and open Public 2023 Budget Amend. MSB Hall. Aye Hall: Aye Unzeitig: Aye Klimek: Nay: Price. Nay Motion passed at 7:26 pm. .

- Amend 2023 Budget- Net result looks to be on budget. Moved funds from Public Works to General government. Total adjustment was \$17,825.
- Hearing 2024 Budget: -Tabled to April due to changed by state to property taxes.
- Public Comment on 2023 budget amendment- Please follow Speaking Rules None
Hall makes motion to close 2023 Budget Amend Public Hearing and open Regular Meeting. MSB:Carpenter. Aye Hall: Aye Unzeitig: Aye Klimek: Aye: Price. Nay Motion passed at 7:35 pm.
- Unzeitig makes motion to approve 2023 Budget Amend. MSB: Hall. Aye Hall: Aye Unzeitig: Aye Klimek: Nay: Price. Nay Motion passed at 7:36pm. . Resolution number R-04-2023.
- Floor cleaner bid: TLS Janitorial \$426.90, Source one \$350.00.
Hall makes motion to approve Source One for floor cleaning at City Hall. MSB: Carpenter. Aye: Hall, Unzeitig, Klimek Nay: Price. Motion passed.
- Truck bids: McGrath, Lynch, Future lin-Unzeitig would like public works and Price to review bids to make sure this is what is best for the city.
- Order needs to be placed in April 2023 to have in early 2024. Treasurer asked how much has to be put down at order. Unzeitig will look into.
- Needs to work on rodents in the garage that are chewing through hoses and cases repair on city vehicles. Carpenter will contact exterminators.
- Road Surface Repairs: Lake Terrace and Bertram Street \$8,824.00. Mayor Wilson Received letter from county. County is doing repairs to intersection of at entrance Lake Terrace and Bertram Street, since part of the intersection is in city limits our share is \$8,824.00.
Hall makes motion to accept city portion of repairs..MSB: Klimek. Aye: Hall, Unzeitig, Klimek Nay: Price. Motion passed.

- Credit Card for City Clerk with a spending limit same as Mayor and Treasurer.
Hall makes motion to approve credit card for city clerk..MSB: Carpenter. Aye: Hall, Unzeitig, Klimek Nay: Price. Motion passed.
- Tree Bid Award and direction on future work. Mayor received bid from 3 companies. Alliant has already had some trees trimmed and Mayor will asked winning bid to discount for the work already done.
 - a. Santee: \$6500.00.
 - b. That Girl Tree Service: \$4,772.74
 - c. Country Arborist: \$9,348.00.
 Carpenter makes motion to approve That Girl Tree Service. MSB: Unzeitig. Aye: Hall, Unzeitig, Klimek Nay: Price. Motion passed.
- Dangerous Trees: Mayor asked city attorney if tree falls on road that was on private property, who is responsible for it. City attorney stated it depends on if it was a dangerous tree or healthy tree that an act of God took down. If it is a dangerous tree than a notice can be sent. Mayor asked for a Notice to be created. If wanting to pursue cost being charged to property owner than an ordinance will need to be passed.
- Meeting Time and Day change: This can only be changed with passing of an ordinance. Proposing to move to 2nd Wednesday of the month. Unzeitig makes motion to approve moving council meeting to 2nd Wednesday of the Month.. MSB: Klimek. Aye: Hall, Unzeitig, Klimek Nay: Price. Motion passed.
- Land Survey: Downtown area started.
- Potential Grants for Infrastructure:
 - Mayor received an email from Ashley Hinson to entertain requests for funding. Would like to be added to the 15 cities that will be brought before the committee, to add storm shelters and bathroom to the park. Have until Wednesday March 15, 2023 to submit letters of support. Mayor Wilson already has some.
 - Attended League of Cities webinar. Funding is available for smaller towns. Mayor wants to try for funding to get water sewers and hydrants. Suggested to use a grant writer. City has voted in the past to use the Fehr Graham Grant writer.
- Correspondence: Ashley Hinson grant wants a resolution of support. Resolution is to provide what the city is interested in and capability of providing matching funds.
Resolution: R-05-2023
Carpenter makes motion to pass resolution. MSB: Hall. Hall: Aye, Carpenter: Aye Klimek: Aye Unzeitig: Aye Price: Nay Motion passed.
- Open to Floor: None

Klimek made motion to adjourn. MSB Unzeitig. Vote to adjourn: Aye: Carpenter, Hall, Unzeitig, Klimek. Nay: Price. Meeting adjourned at 8:30 pm.

Raven Kuehl, City Clerk