

February 8, 2023

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor Margy Wilson presided at the meeting. Council members present were Steve Carpenter, Louise Hall, Chris Price, Jim Unzeitig and John Klimek.

Unzeitig made motion to approve the agenda as posted. MSB Hall Carpenter: Yay Hall: Yay Unzeitig: Yay Klimek: Nay: Price. (absent) Agenda approved.

- Sheriff's Report -Meet hours 9 calls for service.
- Minutes of last month's meeting.
- A blanket bond of \$100,000.00 per incident for annual amount of \$ 450.60 has been put in place.
- Raven has tried to contact Verizon by email twice to find out about new modem, will try calling Julio with Verizon this week.
- Update on Annexation/Bridge: Waiting on final boring samples on south side of Bridge. Linn County Engineering is doing the boring. Hoping to have more information by March Meeting on bids. Tentative Goal would be to start in November and complete by Spring 2024.
- Update on Mulch for playground. Best price is from Evergreen Nursery for \$30 per cubic yard, always in stock so no special order.
- Cameras have been installed at City Hall.

Payee	Purpose	Amount
Alliant Energy	High Point	\$22.36
Alliant Energy	City Well	\$355.94
Alliant Energy	City Hall	\$71.82
Alliant Energy	City Park	\$22.36
Alliant Energy	StreetLights	\$516.29
Casey Business MasterCard	Fuel	\$97.55
CAN Surety	Bond Insurance	\$460.50
Jared J. Vogeler	Operations for January and Meter Reads	\$400.00
Keystone Laboratories	Water Testing	\$15.50
Linn County Sheriff	Patrol Services	\$3,042
That Girl Tree Service	Debris Removal	\$572.45
That Girl Tree Service	Tree Removal Angle ST	\$1,400.63
The Northway Corporation	Park Well Inspection	\$2,430.00
Visa-Berry	Intuit, Parts for snowplow, Metal detector	\$799.30
Visa-Wilson	Future Line Truck, Menards for snow plow parts, Safelite	\$806.90
Verizon Wireless	Internet/Phone	\$87.76
Woodward Community Media	Publishing	\$143.30
IPERS	Payroll IPERS	\$250.54
Berry, Lisa	Payroll	\$613.00
King, Sheila	Payroll	\$444.43
King, Sheldon	Payroll	\$255.46
Kuehl, Raven	Payroll	\$379
Kula, Doug	Payroll	\$223.76
Vaugh, Cal	Payroll	\$32.45
Visitsel, Tony	Payroll	\$27.97
Visitsel, Steph	Payroll	\$64.54
Total Bills		\$11,495.20

Treasurer's Report	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Total Fund Balance
General	\$732,041.83	\$1,558.26	\$8,351.59	\$725,248.50	\$725,248.50
Road Use Tax	\$194,991.16	\$5,818.30	\$4,241.47	\$196,567.99	\$196,567.99
LOST	\$199,368.74	\$7,100.59	\$3,721.61	\$202,747.72	\$202,747.72
Building Fund	\$17,812.22	\$0.00	\$0.00	\$17,812.22	\$17,812.22
Park Renovation	\$5,500.00	\$0.00	\$0.00	\$5,500	\$5,500
ARPA Fund	\$43,361.66	\$0.00	\$0.00	\$43,361.66	\$43,361.66
Water	\$19,578.12	\$1,916.51	\$816.03	\$20,678.60	\$20,678.60
Total Clerk's Balance	\$1,231,343.86	\$19,393.66	\$17,130.70	\$1,211,916.69	\$1,211,916.69
Total Bank Balance					\$1,211,916.69

Hall makes motion to close regular meeting and open Public Hearing Max Tax Levy. MSB Price. Motion passed by unanimous vote at 7:28 pm.

- Presentation of Max Tax Levy: property tax rate not increasing. Two residential homes added and home valuations increased by Linn County Assessor.

Price makes motion to close Max Tax Levy Public Hearing and open Regular Meeting. MSB: Hall. Motion passed by unanimous vote at 7:31 pm.

- City Ordinance violations – Update from Kevin Herman: 1 will be filed tomorrow. Other 2 are in process, have tried informal process with no response. Hines is being handled by Price and Santee is being handled by Hall. Notices are ready to go once council provides length of time to complete nuisance violations. Price suggested 30 days unless a plan to complete is submitted to the council. Hall has received 2 complaints of property being in the alleyway when LP is being delivered. Herman will forward notices to Council for signatures and city clerk will send by certified mail.
- Going forward with Nuisance Properties: Price stated if a complaint is made then we need to address it but we will not be driving around to find violations. Herman stated he can write a letter if a complaint is received.
- Presentation Final Platt Vernon Valley and Swanson Edition 2nd Edition. Planning and Zoning had a meeting, not in city limits did not get in writing what the land will be used for.
Hall Makes a motion to approve Vernon Valley. MSB Unzeitig. Roll Call Vote Carpenter: Aye Hall: Aye Price: Aye Unzeitig: Aye Klimek: Aye. Motion passed, Resolution number: R-01-2023 at 7:45 pm. Mayor and clerk signed and sealed resolution.

Swanson Addition on Arrowhead with Driveway from Arrowhead.

Carpenterl Makes a motion to approve Swanson Addition on Arrowhead. MSB Hall. Roll Call Vote Carpenter: Aye Hall: Aye Price: Aye Unzeitig: Aye Klimek: Aye. Motion passed, Resolution number: R-02-2023 at 7:7:47 pm. Mayor and clerk signed and sealed resolution.

- Planning and Zoning: Hall makes motion to appoint Scott Flarity to planning and zoning to replace Sandy. MSB: Klimek. Motion passed by unanimous vote.

- Hall makes motion to approve Max Tax Levy. MSB Carpenter Roll Call Vote Carpenter: Aye Hall: Aye Price: Aye Unzeitig: Aye Klimek: Aye. Motion passed
- Metal Detector has been purchased.
- Platting review/identifying ROW update: Metal detector can be used to local pins and water shutoff. Ryan with Fehr Graham suggested using paper map and making marks instead of flags.
Hall makes motion to approve public works using metal detector to local pins and water shutoff values. MSB: Unzeitig. Motion passed by unanimous vote.
- Storm Water: cheaper way to repair culverts and storm ditches. Tabled till March 2023 meeting.
- Plow Truck options: Unzeitig \$75,000 for a 1 ton 4 wheel drive Chevy, GMC or Dodge truck with 10 ft wide V blade. No salt spreader. Future line has 9 ft salt spreader for \$7,000. Will need to order truck in March or April to have next year. Mayor is going to speak with Public works to find out what all they are requesting for plow truck.
- Cleaner Rate for City Hall. Steph is currently being paid \$25 per hour and wants to raise to \$55 per cleaning instead of hourly. Council states they approve to move to \$55 per cleaning starting in March and will address at March meeting.
- Another Rotten Tree on Angle ST Two back parking lot. That Girl Tree Service sent binds and photos. Mayor will continue to get bids: City Hall Parking Lot: Mulberry tree and one hanging over Green Street. Skylark has branch hanging over road.
- Posting signs: Document holders have been torn off the boards. City Attorney will check if posting at City Hall and on website is sufficient instead of multiple boards. Goal is to have Sign Case put up.
- Correspondence: Bertram Street from Angle to Skylark for surveying. Mayor received multiple bids: Fehr Graham up to \$17,500, Schonnoor Boninfazi Engineering: not to exceed \$9,000 and Hall and Hall Engineering: declined.
Hall makes motion to approve Schonnoor Boninfazi Engineering for surveying not to exceed \$9,000. MSB: Carpenter. Motion passed by unanimous vote.
- Open to Floor:
 - James Santee: 1266 Bertram ST: Is trying to get a jump on the complaints and what is expected of him and his property so he can address a solution. Kevin Herman stated there are vehicles that fall under junk vehicles per ordinance in the right of way, down trees and trampoline. Also showed that part of driveway is in the ROW. James Santee stated he will remove trampoline next week, Would like to wait till ground is hard to remove wood, retaining wall stones will work on selling but could be 30 to 60 days. He knows vehicles have exceptions to ordinance if licensed dealership. Would like to keep Monte Carlo and van that are on hard pavement where they are even if has to license them.
 - Nicole: 1266 Bertram St: Would like people to know that they are hard working people with lots of things in the yard to be sold to make money to provide for family. Stated they moved the blue vehicle and the trailers are used for work everyday. Wants to know how to make a complaint? To make a complaint contact a City Council Member.

Hall made motion to adjourn. MSB Carpenter. Vote to adjourn: Aye: Carpenter, Hall, Price, Unzeitig, Klimek. Meeting adjourned at 9:00 pm.

Raven Kuehl, City Clerk