

December 7, 2022

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor Margy Wilson presided at the meeting. Council members present were Steve Carpenter, Louise Hall, John Klimek, Chris Price and Jim Unzeitig.

Price made motion to approve the agenda as posted. MSB Hall Agenda approved by unanimous vote.

- Sheriff's Report -Meet hours 6 calls for service
- Minutes of last month's meeting – Changed to November 2 minutes, Warrant for Linn County Sherriff was on minutes for \$42, actual amount due/paid was \$3,042.
- Bills: Trans # Type Date Num Memo Due Date Open Balance Alliant Energy 1140041000 470 Bill 12/07/2022 High Point Electricity 12/17/2022 18.41 Total Alliant Energy 1140041000 18.41 Alliant Energy 2677911000 469 Bill 12/07/2022 Pumphouse Electricity 12/17/2022 236.02 Total Alliant Energy 2677911000 236.02 Alliant Energy 3789631000 467 Bill 12/07/2022 City Hall Electricity 12/17/2022 52.62 Total Alliant Energy 3789631000 52.62 Alliant Energy 6625631000 468 Bill 12/07/2022 City Park Electricity 12/17/2022 18.41 Total Alliant Energy 6625631000 18.41 Alliant Energy 8074751000 471 Bill 12/07/2022 Street Lights 12/17/2022 522.95 Total Alliant Energy 8074751000 522.95 Asphalt Restoration Solutions 499 Bill 12/02/2022 11 half drops repair Bertram and Sktlark 12/12/2022 1,320.00 Total Asphalt Restoration Solutions 1,320.00 ClerkBooks, Inc. 483 Bill 12/07/2022 7069 Accounting Software City Hall 01/06/2023 3,970.00 Total ClerkBooks, Inc. 3,970.00 Country Landscapes, Inc. 490 Bill 12/06/2022 0141135-IN Grind, haul out City Park 12/16/2022 2,070.00 491 Bill 12/06/2022 0141136-IN Remove dead oak Park 12/16/2022 2,415.00 492 Bill 12/06/2022 0141137-IN Right of Way 12/16/2022 2,415.00 493 Bill 12/06/2022 0141488-IN Bertram Street-tree removal 12/16/2022 2,300.00 494 Bill 12/06/2022 0141489-IN Bertram St tree removal 12/16/2022 1,150.00 496 Bill 12/07/2022 0141545-IN Rustic Ln ROW tree removal 12/17/2022 2,415.00 Total Country Landscapes, Inc. 12,765.00 Cummins Sales and Service 486 Bill 12/07/2022 J5-1274 New Battery Pumphouse 01/06/2023 416.79 Total Cummins Sales and Service 416.79 6:54 PM City of Bertram 12/07/22 Unpaid Bills Detail As of December 31, 2022 Page 1 Trans # Type Date Num Memo Due Date Open Balance Fehr Graham Engineering 22-036 487 Bill 12/06/2022 111638-Final Water to park expansion project: Survey, Engr Design, Bi... 12/16/2022 1,125.00 Total Fehr Graham Engineering 22-036 1,125.00 Fehr Graham Engineering 22-037 488 Bill 12/06/2022 1111639-Final ADA Transition Plan 12/16/2022 6,750.00 Total Fehr Graham Engineering 22-037 6,750.00 Fehr Graham Engineering 22-1107 489 Bill 12/06/2022 111640 Correspondence with City Attorney, Developer Rustic Rid... 12/16/2022 437.50 Total Fehr Graham Engineering 22-1107 437.50 Jared J. Vogeler 484 Bill 12/07/2022 Operations November 2022 12/17/2022 400.00 Total Jared J. Vogeler 400.00 Keystone Laboratories 485 Bill 12/07/2022 WL2203276 Water testing 12/17/2022 34.25 Total Keystone Laboratories 34.25 Midwest Wheel Companies 482 Bill 12/07/2022 3012099-00 Tire Chains and Straps Red Truck 12/17/2022 142.02 Total Midwest Wheel Companies 142.02 Verizon Wireless 466 Bill 12/07/2022 Phone/Internet 9916565624 12/17/2022 87.74 Total Verizon Wireless 87.74 VISA - Wilson 495 Bill 12/06/2022 Rechargable batteries, trail cam, printer, padlock, shovels. 12/16/2022 497.53 Total VISA - Wilson 497.53 Woodward Community Media 472 Bill 12/07/2022 12/17/2022 250.24 Total Woodward Community Media 250.24 TOTAL 29,044.48
- Treasurer's Report - Date Memo Amount Balance 001-999 - Fund Balances 1,260,134.80 001-109 - General Funds 810,459.56 001e - General Fund 787,147.34 11/30/2022 Total Income and Transfers In 1,473.19 788,620.53 11/30/2022 Total Expense and Transfers... -28,522.15 760,098.38 Total 001e - General Fund -27,048.96 760,098.38 005e - Building Fund 17,812.22 Total 005e - Building Fund 17,812.22 043e - Park Renovation 5,500.00 Total 043e - Park Renovation 5,500.00 Total 001-109 - General Funds -27,048.96 783,410.60 110-199 - Special Revenue Funds 428,763.98 110e - Road Use Tax 194,138.85 11/30/2022 Total Income and Transfers In 2,925.77 197,064.62 11/30/2022 Total Expense and Transfers... -1,425.54 195,639.08 Total 110e - Road Use Tax 1,500.23 195,639.08 121e - Local Option Sales Tax 191,263.47 Total 121e - Local Option Sales Tax 191,263.47 179e - ARPA 43,361.66 Total 179e - ARPA 43,361.66 Total 110-199 - Special Revenue Funds 1,500.23 430,264.21 600-799 - Enterprise and Utility Funds 20,911.26 600e - Water 20,911.26 601e - Operating 20,211.26 11/30/2022 Total Expense and Transfers... -3,242.21 16,969.05 Total 601e - Operating -3,242.21 16,969.05 602e - Deposits 700.00 Total 602e - Deposits 700.00 Total 600e - Water -3,242.21 17,669.05 Total 600-799 - Enterprise and Utility Funds -3,242.21 17,669.05 Total 001-999 - Fund Balances -28,790.94 1,231,343.86 TOTAL -28,790.94 1,231,343.86
- Raven Kuehl is now set up at Hill's Bank
- Update on ClerkBooks-Software has been downloaded and Lisa Berry (treasurer) and Raven Kuehl (Clerk) have started training and used the program.New Siren Installed

Council's direction for pursuing City Ordinance violations – City previously submitted survey to residents to determine what they wanted and number 1 was better streets number 2 was appearance of town. The city has a nuisance ordinance in effect and it needs to be enforced. If a complaint is made the council need to act on it. City Attorney stated informal procedures have been address at this stage need to move to enforce formal violations.

Cameras at City Hall - Sheriff recommendation, will be installed in parking lot shortly.

Verizon Internet/phone. City is currently on a residential plan, business plan offers more benefits, no activation fees, better retuen window, better insurance. Can keep same speed as currently but have more data, for close to same price.

Klimek made motion to move to Verizon business account at lower speed. MSB Hall Motion passed by unanimous vote

Sidewalks vs No sidewalks. For the storm water options: for the same area of Angle to 2nd all the way to Ely Street removing humps with open ditch culverts estimate is \$275,000, for a flat with curb and cover estimate is \$515,000 and doesn't include the cost of the sidewalk. Council is tabling at this time.

Platting review/identifying ROW-Total estimate in reference to Fehr Graham report is\$17,500 for the surveying. Estimate is pure time and material , first couple properties will be most expensive, the more assistance city can provide for where pins are will lower cost. This serves to help with vacating of alleyways and stormwater project. Due to amount of estimate this will have to have multiple bins. Price will work on getting additional bids. Council tabling vote until January. Council feels it is in city best interests to acquire a metal detector. Unzeitig will contact Acme Tools.

Storm Water City worker Zach Zuzich can run a backhoe. Looking into funding to turn into wetland.

Updated draft 28E Water/Sewage Township Hall. Tabling for updating the water ordinance.

Update on tree removal. Remove two large stumps at City Hall and backfill \$1,840.00,Grind stumps next to Pump House \$1,560.00,Cleanup and backfill where stumps were to right of Pump House \$1,840.00,Remove all trees within 15 feet of left side of Pump House \$920.00.

Hall made motion to approve tree work. MSB Carpenter Motion passed by unanimous vote

Update on Annexation and bridge-County plans to help with engineering costs as long as it is approved state bridge. Grant to replace bridge does not cover the engineering cost. Hopefully know by end of December if a state approved bridge is possible. Unzeitig and Price setting up meeting with county to find out if land

acquisition is needed and what the potential income and cost is. Waiting to see what the maintenance cost of gravel and Council is working to make the best financial decision for the city and its residents.

Windshield blue truck-has micro scratches. If safety issues needs to be. Motion to replace windshield.

Klimek made motion to approve replacing windshield on blue truck. MSB Hall Motion passed by unanimous vote

Correspondence-

- Price feels Mayor Wilson is doing a phenomenal job, she has been working on getting multiple grants for the betterment of the City. Decision made by the Mayor and Council are made in the best interests of the city and residents and in compliance with State and Federal Laws. Decisions have to be made in compliance with the guidelines provided to avoid fines and fees.
- Bonding-Council wants to look at anyone who handles money to be bonded at a minimum of \$100,000, if the cost for bonding is per person. Council will need to set a dollar amount.

Open to the Floor –

- Carlise Bys-State original platt map is in the office, unsure what markers were used to mark lots then. Price stated the platt map is also available online.
- Chad Dummermuth-Would like sidewalks removed if not ADA approved, does not think that sidewalks would be beneficial to the city. Be cautious with Annexation and hunting within city limits. Wants to know if city is for the bike trail, would prefer not, he does not plan to allow the bike trail to go through his property. Cautioned to be careful with finding platt lines as might find that thinks are not located on the correct property. Price stated that he is looking into state rules for hunting within city limits and that for city sewer water system will have to eventually be found.
- Jon Kaut- Will City of Bertram be in charge of snow plowing the possible annex roads. Price stated working on potential 28E agreement with County to assist with snow plowing and looking into what the long term maintenance would be.

Price made motion to adjourn. MSB Carpenter. Vote to adjourn: Aye: Carpenter, Hall, Price, Unzeitig, Klimek. Meeting adjourned at 8:47 pm.

Raven Kuehl, City Clerk

