

January 11, 2023

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor Margy Wilson presided at the meeting. Council members present were Steve Carpenter, Louise Hall, Chris Price, Jim Unzeitig and John Klimek.

Price made motion to approve the agenda as posted. MSB Hall Carpenter: Yay Hall: Yay Price: Yay Unzeitig: Yay Klimek: Nay Agenda approved.

- Sheriff's Report -Meet hours 10 calls for service.
- Minutes of last month's meeting – Changed to December 6 minutes, under Platting review should be requesting multiple Bids not bins.
- Windshield on Blue truck was installed on January 9, new cylinder and fluid added. Red Truck had air hose chewed though by mice, that is why it was unavailable to plow. Temporary fix has been made and will get in for service.
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- Cameras have been installed at City Hall.

Payee	Purpose	Amount
Alliant Energy	High Point	\$19.07
Alliant Energy	City Well	\$286.28
Alliant Energy	City Hall	\$56.38
Alliant Energy	City Park	\$19.07
Alliant Energy	StreetLights	\$516.85
Casey Business MasterCard	Fuel	\$108.55
Country Landscapes, Inc.	0141831-IN Remove large stumps City Hall	\$1,840.00
Country Landscapes, Inc.	0141832-IN cleanup and backfill stump at pump house	\$1,840.00
Country Landscapes, Inc.	01411833-IN remove trees within 15 feet of pumphouse	\$920.00
Country Landscapes, Inc.	0141834-IN remove all stumps to right of pumphouse	\$1,560.00
Jared J. Vogeler	Operations for December and Meter Reads	\$480.00
LRS Portables	Portapotties-City Celebration August 2022	\$160.00
Microbac Laboratories INC C/O Dollar Bank	yearly 4th Quarter Nitrate Analysis Drinking water analysis	\$49.75
SolutionWork	configure and test cloud server for clerkbooks.	\$224.70
Verizon Wireless	Internet/Phone	\$87.66
Woodward Community Media	Publishing	\$111.83
Wet Tax	Water Excise Tax	367.75
IPERS	Payroll IPERS	\$288.93
IA Dept of Revenue	Payroll State Taxes	\$32.74
United States Treasury	Payroll Federal Taxes	\$1,310.54
Berry, Lisa	Payroll	\$431.68
King, Sheila	Payroll	\$94.27
King, Sheldon	Payroll	\$249.11
Kuehl, Raven	Payroll	\$296.40
Kula, Doug	Payroll	\$57.82
Vaugh, Cal	Payroll	\$299.46
Visitsel, Zach	Payroll	\$32.27
	Total Bills	\$11,741.11

Treasurer's Report	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Total Fund Balance
General	\$760,098.38	\$3,024.99	\$31,081.54	\$732,041.83	\$732,041.83
Road Use Tax	\$195,639.08	\$3,154.10	\$3,802.02	\$194,991.16	\$194,991.16
LOST	\$191,263.47	\$8,105.27	\$0.00	\$199,368.74	\$199,368.74
Building Fund	\$17,812.22	\$0.00	\$0.00	\$17,812.22	\$17,812.22
Park Renovation	\$5,500.00	\$0.00	\$0.00	\$5,500.00	\$5,500.00
ARPA Fund	\$43,361.66	\$0.00	\$0.00	\$43,361.66	\$43,361.66
Water	\$17,669.05	\$2,996.13	\$1,087.06	\$19,578.12	\$19,578.12
Total Clerk's Balance	\$1,231,343.86	\$17,280.49	\$35,970.62	\$1,212,653.73	\$1,212,653.73
Total Bank Balance					\$1,212,653.73

City Attorney has 3 enforcement actions for City Ordinance Violations. Council will assist in taking time stamped photos and represent the City in Court. Council decided if more than 1 violation, put all together in 1 notice.

Bonding City accounts are setup to require 2 signatures, so separate bond on Clerk and Treasurer not necessary. Council would like to see pricing for higher bonding but stated to setup a blanket bond for \$100,000 for now.

Price made motion to setup \$100,000 blanket bond. MSB Unzeitig. Motion passed by unanimous vote.

Verizon: Raven has contacted Verizon and is waiting to hear back on moving to Business account.

Metal Detector: Purchase of metal detector will reduce cost of finding property plots and can be used to find Water Shutoff Values. Options:

- a) Garrett ProPointer AT Pinpointer with Holster \$127.95
- b) Schonstedt Maggie Magnetic Locator \$834.00
- c) ChrisNik's Hounddog Magnetic Locator \$699.95
- d) CST/Berger Magna-Track MT200 Series \$639.00
- e) Minelab Pro Find 20 Waterproof \$99.
- f) Garrett Ace 200 Treasure Metal Detector \$422.94
- g) Garrett Ace 300 Metal Detector \$269.95
- h) Fisher F75 Multi-purpose \$539.67
- i) Garrett Ace 400 Metal Detector \$434.44
- j) Garrett AT Pro Metal Detector (Acme Tools) \$639.

Hall makes motion to approve purchase of Acme Tools Metal Detector for \$639.00 . MSB: Klimek. Motion passed by unanimous vote.

Platting review/identifying ROW: Price was unable to get updated pricing, will get updated proposals. Price stated biggest issues was the Monument and believes they have located the monument. Old surveys were done by measurements from Monument not GPS. Plans to have update for February Council meeting.

Cameras at City Hall - Sheriff recommendation, will be installed in parking lot shortly.

Storm water: Looking for less expensive way to repair culverts and storm ditches: A temporary fix as implemented, Price Suggests closing Ely road between 2nd and 3rd Street and add a private drive off of 3rd St to allow access from property owner that only has access from Ely ST. City Attorney stated would require Public Hearings to vacate. Price will follow up. Tables to February Council Meeting.

Plow Truck: Due to how Red Truck works and how affective it is on roads, council is exploring options to sell Red Truck and acquire a replacement. Blue Truck will work for this season. Price and Unzeitig will look into options of selling red truck and at getting a 1 ton truck with dump box and plow.

Update on tree removal - Mulberry on upper Angle Street

- a. That Girl Tree Care on Angle St. - \$1,400.63, That Girl Tree Care brush removal \$572.45
- b. Country Arborist- debris \$805.00, Country Arborist - Mulberry tree - \$1,380.00

Klimek made motion to use That Girl Tree Care. MSB Price Motion passed by unanimous vote.

Budget Workshop/Max Levy Public Hearings: Budget Workshop will be January 28, 2023, 1:30 pm to 3:30 pm. Max Tax Levy Hearings will be February 8, 2023 at 7:00 pm. Budget Hearing will be March 8, 2023 at 7:00 pm.

February Council Meeting will be February 8, 2023 at 7:00 pm. March Council Meeting will be March 8, 2023 at 7:00 pm.

Investments: Carpenter sent email to First Federal, has a name your terms 4.00% rate on 20 months. Proposed 3 \$30,000 cds at 30 months and 2 \$9,000 cds at 36 months. Council voted yes on this in September 2022.

Correspondence-

- Mayor Wilson stated Greg's Landscaping came out and salted while trucks were being repaired.
- Linn County Sherriff is increasing rate from \$39 to \$40 for 2024 budget year, hours remain the same.

Open to the Floor –

- Dixie Long: wants to know why the new formatting for the published minutes. Stated there were a lot of gibbish. City has moved to an new accounting Software, Clerkbooks, and this is how the files were pulled from the software. Raven and Lisa will work to correct the formatting for the minutes.

Price made motion to adjourn. MSB Carpenter. Vote to adjourn: Aye: Carpenter, Hall, Price, Unzeitig, Klimek. Meeting adjourned at 8:46 pm.

Raven Kuehl, City Clerk