

# Pavilion Rental Information

The pavilion is available to rent from April 30, 2022 to September 25, 2022.

## Rental Policies

Reservations are available up to ten (10) days prior to your reservation date. For reservations less than ten (10) days out, please contact the Bertram Parks & Recreation Department up to 5:00 PM on Thursday for the following Saturday through Friday.

- Pavilion availability time periods are:

**Daytime: 9:00 AM - 2:00 PM**

**Evening: 4:00 PM - 9:00 PM**

- If you are reserving two or more consecutive time blocks, the 2 hours in between is included in your reservation.
- Renters receive use of the entire pavilion and grill for the time period that they have reserved (water and electricity will not be available without a reservation). Restrooms remain open to the public.
- Indicate when you make your reservation what time you want the pavilion opened for group functions. You are required to occupy the pavilion through the rental period as agreed upon with the park attendant.
- Anticipated attendance cannot exceed the pavilion capacity.
- Personnel will arrive to open the pavilion as close to your projected reservation time as possible.
- The pavilion is cleaned during the morning hours before the reservation.
- You are responsible for cleaning up any spills, litter, charcoal/fire remnants or trash that your event may generate. We do not have trash pick up at the park, so please take your trash with you. Thank you!
- Decoration of the pavilions for parties is limited to what can be hung from rafters or held in place through clamps or rubber bands. Use of nails, tacks, screws, or any other item that will result in holes in the pavilion are prohibited. Please remove all decorations at the end of your reservation.
- Picnic tables within the pavilions may not be rearranged or removed.
- Pavilion renters are welcome to bring in their own charcoal/gas grill so long as they are not used within 10 yards of the pavilion/buildings.
- No fires are allowed except in grills or portable fire pits. Fire pits may not be within 10 yards of a combustible material. Fire pits cannot exceed three feet in diameter, nor may the fire pile exceed two feet in height. Fire pits must be used in accordance with the manufacturer's specifications. Only natural firewood/commercial logs may be burned
- Future reservations may be denied due to (but not limited to) unnecessary littering, violation of the noise policy, and/or violation of any City Ordinances or Park Regulations.

# General Park Rules

- No overly loud live or amplified music is allowed in City parks.
- The Bertram City park is a drug free zone
- No services shall be rendered, or merchandise sold or delivered or made available for pecuniary profit, or business of any kind transacted, or entertainment given in any park without first obtaining permission from the Parks Director.
- All pets must be kept on a leash. Please clean up after your pets.
- No parking is allowed along the road on Second Street.
- No person shall litter the grounds with any form of waste material. All litter, papers and refuse must be deposited in the receptacles provided.
- All persons shall leave the parks no later than 10 p.m.
- No person shall use any loud, violent, obscene, or profane language while in any park, nor conduct himself in a disorderly or obscene manner, or commit any nuisance upon the grounds.
- No person shall disturb or interfere with any improvements made in or about the parks or disturb or interfere with birds, animals, fish, flowers, or plants kept or found therein.
- No person shall enter upon portions of the grounds in disregard of signs or notices posted by the Parks Director forbidding the same.

## Beer and Alcohol Policy

- Canned beer is allowed in the parks; no glass containers are allowed.
  - No minors are served.
  - No beer is sold.
  - No person shall bring, use, consume, or have in his or her possession, in a public park, beer in a keg or any other container larger than one quart

# How to Make a Reservation

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