

October 5, 2022

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor Margy Wilson presided at the meeting. Council members present were Steve Carpenter, Louise Hall, John Klimek, Chris Price and Jim Unzeitig.

Klimek made motion to approve the agenda as posted. MSB Carpenter. Agenda approved by unanimous vote.

Public comment on agenda items: No public comments.

Price made motion to approve the Consent Agenda as submitted. MSB Hall. Motion approved by unanimous vote.

- Sheriff's Report: 3 calls for service, required hours met. Price asked if there is a form for Residents to fill out for deputies to sit in driveways to catch speeders. Deputy Stated to call the office and offer. Discussed traffic survey, that will have a trailer that tells people how fast they are going.
- Minutes from 9/7 meeting, no corrections.
- October bills.
- Treasurer's Report for month ended 9/30/22.
- FEMA Transition Meeting - Oct. 11 10 am. Mayor Wilson is only one required to attend.
- Well Inspection - update Mayor Wilson talked to Fehr Graham. Fehr Graham has tried to talk to well company about getting a new pump, they are currently not returning calls. Fehr Graham will keep on it
- Water extension update. Fehr Graham Report by Oct. 19 and report at Nov. meeting, otherwise Treasurer will withhold final bill until report received
- InterUrban Trail – Mayor Wilson and Klimek met Tom Peter and Curt Eilers about getting trails completed. Klimek knows where the trail is going to go, InterUrban Trail is going to be talking to some landowners. One fork in road, originally wanted bridge over railroad tracks and creek, now are looking at diverting trail to use current bridge.

<u>Warrant No</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
516	Alliant Energy/IPL	City Hall Electricity	\$56.20
517	Alliant Energy/IPL	Streetlights	\$531.57
518	Alliant Energy/IPL	City Park Electricity	\$24.27
519	Alliant Energy/IPL	High Point Electricity	\$21.95
520	Verizon Wireless	Phone/Internet	\$87.88
521	Woodward Community Media	Publication Fees	\$83.05
522	IPERS	Retirement benefits	\$418.25
523	Anthony Vislisel	Payroll	\$179.00
524	Stephanie Vislisel	Payroll	\$46.17
525	Zachary Vislisel	Payroll	\$155.98
526	Lisa Berry	Payroll	\$499.03
527	Raven Kuehl	Payroll	\$309.82
528	United States Treasury	Federal Payroll Taxes Q3 2022	\$1,111.50
529	Iowa Department of Revenue	State Withholding Tax Q3 2022	\$19.32
530	Iowa League of Cities	Annual Dues FY2023	\$357.00
531	Fehr Graham Engineering & Environmental	City Utility Review	\$2,250.00
532	Casey's Business Mastercard	Fuel for City equipment	\$57.19
533	VISA (Wilson)	Cleaning supplies/eqpt; postage; software	\$509.37
		Total Bills for Operating Account	\$6,717.55
W0127	Alliant Energy/IPL	Pump house electricity	\$119.28
W0128	Jared Vogeler	Operations/Meter Reading	\$500.00
W0129	Keystone Laboratories, Inc	Water Testing	\$14.25
W0130	Keystone Laboratories, Inc	Lead & Copper testing	\$126.25
W0131	Fehr Graham Engineering & Environmental	Water to park expansion project: Survey, Engr Design, Bidding	\$1,900.00
W0132	VISA (Berry)	Postage	\$122.10
		Total Bills for Water Account	\$2,781.88
		Total Bills for October	\$9,499.43

Treasurer's Report 9/30	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	157386.58	310448.79	10,739.00	457,096.37	301,486.21	758,582.58
Road Use Tax	186,889.57	4,218.68	0	191,108.25		191,108.25
LOST	184,819.25	4,518.27	0	189,337.52		189,337.52
Building Fund	17812.22	0	0	17,812.22		17,812.22
Park Renovation	5500	0	0	5,500.00		5,500.00
ARPA Fund	43,361.66	0.00	0	43,361.66		43,361.66
Water	16647.48	2567.57	3,774.87	15,440.18		15,440.18
Total Clerk's Balance	612,416.76	321,753.31	14,513.87	919,656.20	301,486.21	1,221,142.41
Total Outstanding				1,680.68		
Total Bank Balance				921,336.88		

Carpenter made motion to approve Country Arborist quote for additional tree felling on Rustic Lane for \$492.20 (covered by insurance). MSB Price. Motion approved by unanimous vote.

Heater for pump house Mayor Wilson met with 3 companies to get bids: Colony said not to do propane due to electrical panel.

1. Nelson Electric \$1860.00 – Electric 3000 watts
2. Acme Electric \$1250.00 – Electric 2 pole breaker
3. Colony Heating \$7,200.00 - propane heater 30,000 BTU

Price made motion to approve Acme.. MSB Klimek. Motion approved by unanimous vote.

Street Report –Price asked how many lane miles the city has. Treasurer said Not sure, it may be on a street survey. Road use tax carries over. 50% of street repairs and 100% of snow and ice. R-16-20-2022

Price made motion to approve Street Financial Report... MSB Klimek. Carpenter:Aye Hall:Aye Klimek-Aye Price-Aye Unzeitig-Aye Motion approved.

Township Hall 28E Agreement-Tabled due to City Attorney not being present.

City is continuing to research to see what is allowable for non-profits, and partnerships for utility building.

Repair culvert heaving - \$680.00 each 3 culvert. A bid for road that is cracked by where Four Oaks residents smoke was requested.

Klimek made motion to approve Asphalt Restoration Solutions to repair 3 culvert heaving. MSB Hall. Motion approved by unanimous vote.

911 Service Board Member: John Klimek volunteered. Add to list of appointments Annual meeting in March.

Codification update-Beekeeping, Urban Chicken, Bertram Code. Tabled until October 26, Special Session.

Bridge - Chris Price/Jim Unzeitig-Last month county was not willing to help, as of 1 week ago, Mr Brad Ketels, Linn County Engineer. Linn County is willing to assist with engineering cost of Bridge as long as City approves to replace bridge instead of closing it. This is very preliminary stages, Price/Unzeitig will continue to work with the county. Price has contacted several residents across the bridge about voluntary annex into the City. Potentially 28E with Linn County for Road Maintenance of gravel roads. Check to see if interest in conservation/bike trail would be interested in current bridge for preservation.

Cloud Rental-A server or cloud rental is needed to have 2 users for Clerkbooks. Mayor Wilson is having issues contacting preferred Cloud company due to the recent hurricane that impacted Florida, where the company is located.

Correspondence:

- Request for board of Adjustment Hearing
- Planning & Zoning meeting-October 19
- Ryan Wicks Available October 26 @ 6:30 pm Special Session

Open to Floor: None

Price made motion to adjourn. MSB Carpenter. Vote to adjourn: Aye: Carpenter, Hall, Price, Unzeitig Opposed: Klimek. Meeting adjourned at 9:00pm.

Raven Kuehl, City Clerk