

January 5, 2022

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall and via Zoom. Mayor Margy Wilson presided at the meeting. Council members present were Steve Carpenter (Zoom), Louise Hall, John Klimek, Chris Price, and Jim Unzeitig.

Price made motion to approve the agenda as posted. MSB Hall. Agenda approved by unanimous vote.

Public comment on agenda items: None.

Sheriff's Report: 26.0 hours; 8 calls for service.

Price made motion to accept the minutes from the 12/5/21 meeting. MSB Hall. Motion approved by unanimous vote. Clerk noted that one additional expense was paid in December that was not part of the approved warrant list but was authorized by Mayor Hunt: Linn County Treasurer \$6,090.00 for seal coat on Knapp Road per Project Agreement previously approved by Council 4/7/21.

Price made motion to accept and pay the following bills for January. MSB Carpenter. Motion approved by unanimous vote.

Warrant No	Payee	Purpose	Amount
0337	Alliant Energy/IPL	City Hall electricity	55.79
0338	Alliant Energy/IPL	Street Lights	522.35
0339	Alliant Energy/IPL	City Park Electricity	19.73
0340	Alliant Energy/IPL	High Point Electricity	21.29
0341	Verizon Wireless	Phone/Internet	87.90
0342	Woodward Community Media	Publication Fees	49.17
0343	IPERS	Retirement Benefits	342.45
0344	Sheldon King	Payroll	111.87
0345	Douglas Kula	Payroll	458.69
0346	Cal Vaughn	Payroll	481.08
0347	United States Treasury	Federal Payroll Tax Payments	561.20
0348	Iowa League of Cities	Mayors Assn Dues	30.00
0349	Future Line Truck Bodies	Parts for Blue Truck	29.78
0350	VISA	MLA Part I for Council	400.00
0351	Cal Vaughn	Reimbursement: Fuel	67.00
0352	Douglas Kula	Reimbursement: Fuel, parts, supplies	553.57
		Total Bills for Operating Account	3,791.87
W0081	Alliant Energy/IPL	Pump house electricity	225.98
W0082	Jared Vogeler	Operations	380.00
W0083	Keystone Laboratories, Inc	Water Testing	12.80
W0084	Treasurer, State of Iowa	WET Tax Remit	164.00
W0085	Madsen Custom Homes, Inc	Pumphouse repairs/rplmt siding & doors (derecho damage)	8,502.14
W0086	VISA	Office supplies	25.42
		Total Bills for Water Account	9,310.34
		Total Bills for January	13,102.21

Price made motion to accept the Treasurer's Report for the month ended 12/31/2021. MSB Hall. Motion approved by unanimous vote.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	489,094.85	3,040.65	311,917.67	180,217.83	300,000.00	480,217.83
Road Use Tax	165,935.04	2,678.64	1,353.13	167,260.55		167,260.55
LOST	154,496.10	3,597.50	0.00	158,093.60		158,093.60
Building Fund	17,812.22	0.00	0.00	17,812.22		17,812.22
Park Renovation	5,100.00	0.00	0.00	5,100.00		5,100.00
ARP Fund	21,680.83	0.00	0.00	21,680.83		21,680.83
Water	15,120.68	2,408.74	929.63	16,599.79		16,599.79
Total Clerk's Balance	869,239.72	11,725.53	314,200.43	566,764.82	300,000.00	866,764.82
Total Outstanding				559.47		
Total Bank Balance				567,324.29		

Hall made motion to accept Fehr Graham Engineering and Environmental proposal dated 11/23/2021 for \$22,500 for a utility review of the existing water system, future sanitary sewer collection and treatment options, and storm water conditions. MSB Price. Motion approved by unanimous vote. Fehr Graham to begin work in February. This was lowest quote.

Price made motion to authorize Fehr Graham Engineering and Environmental to aid in grant search and writing at a rate of \$70 - \$100 per hour not to exceed \$2,000 for next three months, to be reviewed monthly. MSB Carpenter. Motion approved by unanimous vote.

Price made motion to accept Fehr Graham Engineering and Environmental proposal dated 12/23/2021 for \$7,500 for a review of the City's ADA compliance and transition plan to eliminate noncompliance. MSB Hall. Motion approved by unanimous vote. Fehr Graham to begin work in February. This was lowest quote.

Price made motion to accept Life Time Fence Company quote of \$14,625 to tear out and replace fence surrounding the pump house. MSB Unzeitig. Motion approved by unanimous vote. This was lowest quote. This project will need to coordinate with LP tank replacement and tree removal project surrounding the pump house.

Price made motion to accept Crest Precast, Inc quote of \$38,800 for a precast, 3-room restroom that includes 2 rest areas, a chase utility room, vaults, floor, walls, roof, doors, vents, delivery, and setting. MSB Unzeitig. Motion approved by unanimous vote. City will be responsible for excavation and backfill, plumbing (including fixtures) and electrical. This was the only quote for this style.

Price made motion to accept contract with Linn County Sheriff for six hours per week at \$39/hour (up \$1/hour from prior year). MSB Hall. Roll call votes: Unzeitig-Aye, Hall-Aye, Price-Aye, Klimek-Aye, Carpenter-Aye. **Resolution R-01-2022** passed.

Hall made motion to approve the following appointments for 2022: Mayor Pro Tem: Steve Carpenter; City Clerk/Treasurer: Lisa Berry; Finance Chairs: Steve Carpenter, John Klimek; City Attorney: Kevin Shea; Public Works Director: Jim Unzeitig; Zoning Commissioner: Chris Price; P&Z Committee: Kevin Shea (Chair), George Pate, Sandi McIntosh, Dave Hunt; EMA Rep: Margy Wilson; Park Commissioners: Louise Hall, John Klimek; Official Newspaper: Mount Vernon-Lisbon Sun; Board of Adjustment: Doug Kula, Clarence Hillebrand, Dixie Long, Bob Malone, Mark Droessler. MSB Klimek. Motion approved by unanimous vote.

Budget workshop & codification review scheduled for 1/17/22, 6:00pm, at City Hall.

Correspondence:

None

Open to Floor:

None

Price made motion to adjourn. MSB Hall. Motion approved by unanimous vote. Meeting adjourned at 7:57 PM

Lisa Berry

Clerk