

**December 1, 2021**

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor Dave Hunt presided at the meeting. Council members present were Steve Carpenter, Bill Mulholland, Chris Price, Margy Wilson, and Jim Unzeitig.

Price made motion to approve the agenda with one amendment: Add Item 14a – Informational Item. MSB Wilson. Agenda amended and approved by unanimous vote.

Public comment on agenda items: None.

Sheriff's Report: 26.0 hours; 4 calls for service.

Wilson made motion to accept the minutes from the 11/3 meeting. MSB Carpenter. Motion approved by unanimous vote.

Wilson made motion to accept and pay the following bills for December. MSB Price. Motion approved by unanimous vote.

Warrant No	Payee	Purpose	Amount
0315	Alliant Energy/IPL	City Hall electricity	46.50
0316	Alliant Energy/IPL	Street Lights	563.38
0317	Alliant Energy/IPL	City Park Electricity	19.69
0318	Alliant Energy/IPL	High Point Electricity	19.87
0319	Verizon Wireless	Phone/Internet	87.90
0320	Woodward Community Media	Publication Fees	48.17
0321	IPERS	Retirement Benefits	78.56
0322	Anthony Vislisel	Payroll	178.15
0323	David Hunt	Payroll	461.30
0324	Steven Carpenter	Payroll	184.70
0325	William Mulholland	Payroll	230.87
0326	Christopher Price	Payroll	138.52
0327	James Unzeitig	Payroll	138.52
0328	Margy Wilson	Payroll	184.70
0329	Lisa Berry	Payroll	1,097.26
0330	Anchor Frame and Axle, Inc	Blue truck rear axle repair	504.03
0331	Truck Builders Inc	Blue truck hoist hinge repair	950.01
0332	Wendling Quarries Inc	Sand for winter	1,153.13
0333	Douglas Kula	Reimbursement: Hardware/grease for tractor	22.26
0334	Margy Wilson	Reimbursement: Supplies for City Hall; basketball nets	259.55
0335	Anthony Vislisel	Reimbursement: Parts for blue truck	300.75
0336	Douglas Kula	Payroll	167.82
		<b>Total Bills for Operating Account</b>	<b>6,835.64</b>
W0077	Alliant Energy/IPL	Pump house electricity	161.14
W0078	Jared Vogeler	Operations	300.00
W0079	Keystone Laboratories, Inc	Water Testing	26.80
W0080	Cummins Sales and Service	Generator maintenance	441.69
		<b>Total Bills for Water Account</b>	<b>929.63</b>
		<b>Total Bills for December</b>	<b>7,765.27</b>

Tax exempt information was provided to Alliant Energy. Will need to be renewed every three years.

Mulholland made motion to accept the Treasurer's Report for the month ended Nov. 30, 2021. MSB Price. Motion approved by unanimous vote.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	480,441.65	24,783.87	16,130.67	489,094.85	0.00	489,094.85
Road Use Tax	163,726.99	2,361.05	153.00	165,935.04		165,935.04
LOST	139,507.47	14,988.63	0.00	154,496.10		154,496.10
Building Fund	17,812.22	0.00	0.00	17,812.22		17,812.22
Park Renovation	5,100.00	0.00	0.00	5,100.00		5,100.00
ARP Fund	21,608.43	72.40	0.00	21,680.83		21,680.83
Water	17,157.03	112.42	2,148.77	15,120.68		15,120.68
<b>Total Clerk's Balance</b>	<b>845,353.79</b>	<b>42,318.37</b>	<b>18,432.44</b>	<b>869,239.72</b>	<b>0.00</b>	<b>869,239.72</b>
Total Outstanding				1,217.70		
<b>Total Bank Balance</b>				<b>870,457.42</b>		

Margy Wilson was sworn in as Mayor by the City Clerk for her term beginning Jan. 1, 2022. Incoming Council Members Steve Carpenter, Louise Hall, John Klimek, Chris Price and Jim Unzeitig by the City Clerk for their terms beginning Jan. 1, 2022.

Carpenter made motion to hire Cal Vaughn for the open Public Works position. MSB Wilson. Motion approved by unanimous vote.

Wilson made motion to adopt Resolution R-17-2021 Setting Wages/Salaries for Appointed Officers and Hourly Employees of the City of Bertram, Iowa Effective Dec. 1, 2021, in order to recruit and retain employees. MSB Mulholland. Roll call vote: Mulholland-Aye; Carpenter-Aye; Wilson-Aye; Price-Aye; Unzeitig-Aye. Wages updated as follows: Lisa Berry (Clerk) - \$425.00/month, no change. Cal Vaughn (General Public Works) - \$25.00/hour; Sheldon King (General Public Works) - \$26.00/hour; Doug Kula (General Public Works) - \$26.00/hour; Tony Vislisel (General Public Works) - \$26.00/hour; Brad Vislisel (Seasonal Public Works) - \$16.50/hour.

Wilson made motion to purchase a 1,000-gallon tank from Linn Co-Op for \$4,375, first and second stage regulators for \$100 each, and a cost of \$4.00/foot to trench a line (if needed) for the pump house. MSB Carpenter. Motion approved by unanimous vote. Price made motion to fill the new tank up to 500

gallons when we get it, and then fill it in the spring when rates come down. MSB Carpenter. Motion approved by unanimous vote. Upgrade of the LP tank at the pump house is for future hazard mitigation.

Carpenter made motion to accept Country Arborists quote of \$1,320.00 to remove hangers in large oak tree on Skyline Road to lower development. MSB Wilson. Motion approved by unanimous vote.

Price made motion to accept Country Arborists quotes of \$4,132.50 to remove five trees inside the fence at the pump house (with fence removed) and \$5,940 to remove four large oaks outside the fence. MSB Wilson. Motion approved by unanimous vote.

No new quotes for pump house fence replacement. Unzeitig to work on three new quotes. Insurance is waiting for the invoice for this to close out our claim.

Unzeitig confirmed with WT Group that there are no other ADA compliance projects in the area that we could partner with. Wilson and Price met with Hall and Hall Engineering who has also done some ADA compliance projects. Wilson to request additional quotes for the project.

Carpenter and City Clerk to work on investment options week of Dec. 14.

Carpenter read a special resolution thanking Mayor Hunt and Council member Mulholland for their service to the community. They have accomplished many projects to better the community.

Correspondence:

Price: Blue truck has been repaired and should be ready for snow removal. Red truck is also ready for snow. He is discussing natural gas expansion with Mid American, as well as checking on replacement of local option tax on Alliant and Mid American utility bills with a franchise tax. The City would receive 100% of franchise fee collections whereas we currently receive a fraction of LOST collections. Both Alliant and Mid American will pay for publication fees.

Berry: Any council members interested in the MLA Part I training to let her know by the weekend.

Open to Floor:

None

Mulholland made motion to adjourn. MSB Wilson. Motion approved by unanimous vote. Meeting adjourned at 8:13 PM.

Lisa Berry  
Clerk