

May 6, 2020

The regular meeting of the City of Bertram was held on the above date at 7:00pm virtually via Zoom/phone conference. Mayor Dave Hunt presided at the meeting. Council members present were Steve Carpenter, Kim Morahan, Bill Mulholland, Chris Price and Margy Wilson.

Carpenter made motion approve the agenda as posted. MSB Price. None opposed, motion carried.

Public comments on agenda items: Hunt received a call from a resident regarding the Land Use agenda item concerned the Council was proceeding without proper public comment. Hunt assured the resident purpose of this agenda item was to formally commit to assistance from ECICOG with the process for updating the plan.

Price made motion to approve the minutes from the Apr 1 meeting. MSB Morahan. None opposed, motion carried.

No Sheriff's report.

Wilson made motion to accept and pay the following bills for May. MSB Mulholland. None opposed, motion carried.

Warrant No	Payee	Purpose	Amount
191	Alliant Energy	City Hall Electricity	55.29
192	Alliant Energy	Streetlights	570.12
193	Alliant Energy	City Park Electricity	21.11
194	Alliant Energy	High Point Park Electricity	24.40
195	Verizon Wireless	Phone/Internet	91.64
196	Woodward Community Media	Publication Fees	65.73
197	Jason Houghtaling	Payroll	160.52
198	Morgan Houghtaling	Payroll	69.26
199	Anthony Vislisel	Payroll	96.81
200	Linn County Sheriff's Office	Police Protection	2,808.00
201	Iowa Prison Industries	Date code decals for street signs	29.00
202	Iowa Prison Industries	Posts for street signs	48.00
203	Carlyle Bys	Building Inspection fee	50.00
204	VISA	Mower repair parts	183.12
		Total Bills for Operating Account	4,273.00
W044	Alliant Energy	City Well Electricity	361.07
W045	Jared Vogeler	Operations	300.00
W046	Keystone Laboratories, Inc	Water testing	12.50
		Total Bills for Water Account	673.57
		Total Bills for May	4,946.57

There was discussion on fire protection services as no invoice has been received and it is unclear what entity payment needs to be made to. Clerk to check on status with MV Fire Department.

Carpenter made motion to approve the Treasurer's Report for the month ended Apr 30, 2020. MSB Price. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	469,035.79	29,656.00	11,659.35	487,032.44	197,000.40	684,032.84
Road Use Tax	102,398.38	3,423.96	0.00	105,822.34		105,822.34
LOST	70,527.41	2,735.59	0.00	73,263.00		73,263.00
Building Fund	17,812.22	0.00	0.00	17,812.22		17,812.22
Capital Projects	(4,623.13)	0.00	0.00	(4,623.13)		(4,623.13)
Water	14,313.81	0.00	771.47	13,542.34		13,542.34
Total Clerk's Balance	669,464.48	35,815.55	12,430.82	692,849.21	197,000.40	889,849.61
Total Outstanding				2,025.00		
Total Bank Balance				694,874.21		

Carpenter made motion to adopt **Resolution R-9-2020** approval of plat of Vernon Valley Tenth Addition to Linn County changing Outlot A, 18.65 acres, to an inlet allowing owner(s) to eventually build on the land, based on Planning & Zoning recommendation. MSB Mulholland. Roll Call: Mulholland: Aye; Wilson: Aye; Carpenter: Aye; Morahan: Aye; Price: Aye. Resolution adopted.

Some ditches need to be regraded in some lower areas of town to try to get more runoff running to the ditches instead of down the shoulder of the road. City employees to attempt to cut away at the shoulders of road at the bottom of Hilltop to see if we can get water running into ditches. If this doesn't work, city to develop detailed scope of project and solicit bids.

Price made motion to approve agreement with ECICOG for assistance with Land Use Plan updates, not to exceed \$6,000.00. MSB Mulholland. None opposed, motion carried.

Parks: There are issues with the well pump at City Park. Estimate to pull the pump and install new pump with new wire, bore in and hook up new waterline and wire from Brown Well Pump Service for \$8,250.00. Mulholland is checking bids to run a water line from City well. There was some discussion on whether or not water is necessary at the park, but no decisions will be made until all options are explored.

Streets: Mulholland made motion to accept Kluesner Construction estimate of \$14,531.76 for crack sealing, pending determination of status of Timberlake addition. MSB Carpenter. None opposed, motion carried. Mulholland made motion to accept Kluesner Construction estimate of \$450.00 for patch repair on Woodland Drive. MSB Wilson. None opposed, motion carried. City employees to apply cold patch to potholes on Skylark. Mulholland to have Kluesner assess Skylark to determine if more substantial repairs are required.

Street signs: Hunt had to clarify some items for the street sign grant. Once we receive approval, we can purchase the signs. We will get reimbursed once project is complete. Once grant is approved, we have 90 days to order the signs and 180 days to get them installed. Mulholland wants to order new City Limits signs for boundaries. There are currently four signs ready to install – city employees to work on installation.

Correspondence:

Planning & Zoning Committee voted to set the 3rd Wednesday of each month for meetings. Any requests submitted to Council requiring P&Z review should be submitted to Price prior to this meeting date. Price would like to review remaining alleyways throughout town and consider vacating them and transferring ownership to adjoining landowners. Price to review which alleyways to consider vacating and contacting adjoining property owners.

Linn County does perform bridge inspections at a cost of \$450 for both bridges. County is working on a 28E agreement to cover bridge inspections every two years.

City will need to have a joint public hearing with Linn County to vacate a road on a property that falls in both jurisdictions.

Big Creek Road bridge is eligible for program to cover 100% of new bridge construction costs up to \$500,000, but deadline to accept funds is end of May, but council will request extension so we can put on June agenda for public input. Council is divided on whether or not a city need exists for this bridge.

Nuisance property update: Judge may want a live hearing to review. City to request injunction remain in place so long as current owner retains an interest, that property must be brought up to code upon purchase, and City's costs will need to be reimbursed. Linn County is sending inspector 5/7 to look at steps (permit only needed if greater than 3 ft). ECICOG not going out for inspections until June 1st. If there is a court hearing at end of month, City would need to have one representative present.

COVID19 Updates: Linn County EMA held a budget amendment hearing on 5/5 to add to budget to cover PPE.

Codification: Council needs to begin review of draft. Zoning ordinance has not yet been completed. Hunt will break down to smaller sections and distribute to Council for their review.

Open to Floor:

UPRR has funding available to cover fencing along the RR, but requires a 501c3 non-profit to file for the grant. City to check with Bertram UMC and Four Oaks to determine if either are willing to be a pass-through for this process.

City employee to pick up black plastic culverts from Timberlake for future use.

Trees planted fall 2019 are doing well.

Price made motion to adjourn. MSB Mulholland. None opposed, meeting adjourned at 8:39 PM.

Lisa Berry
Clerk