

July 7, 2021

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor Dave Hunt presided at the meeting. Council members present were Steve Carpenter, Bill Mulholland, Chris Price, and Margy Wilson.

Price made motion to approve the agenda. MSB Carpenter. Ayes: Carpenter, Mulholland, Price, Wilson. Agenda approved.

Public comment on agenda items: None.

Sheriff's Report: 26.0 hours; 12 calls for service.

Price made motion to accept the minutes from the 6/2 and 6/9/21 meetings. MSB Wilson. Ayes: Carpenter, Mulholland, Price, Wilson. Motion approved. Motion approved.

Price made motion to accept and pay the following bills for July. MSB Wilson. Ayes: Carpenter, Mulholland, Price, Wilson. Motion approved.

Warrant No	Payee	Purpose	Amount
0223	Alliant Energy/IPL	City Hall electricity	18.08
0224	Alliant Energy/IPL	Street Lights	529.07
0225	Alliant Energy/IPL	City Park Electricity	12.33
0226	Verizon Wireless	Phone/Internet	88.16
0227	Woodward Community Media	Publication Fees	40.50
0228	IPERS	Retirement Benefits	339.53
0229	Anthony Vislisel	Payroll	220.75
0230	Bradley Vislisel	Payroll	173.15
0231	United States Treasury	Federal Payroll Taxes	541.74
0232	Iowa Department of Revenue	State Withholding Taxes	20.00
0233	Titan Disc Golf	Disc golf baskets	505.63
0234	Life Time Fence Co	UPRR Grant Fence Install	8,995.00
0235	Madsen Custom Homes Inc	City Hall/Shop Repairs, CO Doors	2,813.44
0236	Madsen Custom Homes Inc	City Hall/Shop repairs, CO Sheeting	5,303.42
0237	Madsen Custom Homes Inc	City Hall/Shop repairs	39,446.21
0238	VISA	Zoom renewal	160.39
0239	Linn County Sheriff	Police Protection	2,886.00
0240	Anthony Vislisel	Reimbursement: Fuel for City eqpt	69.00
0241	Crew Cut Lawn Care	UPRR Grant rock below fencing	3,343.75
0242	David Hunt	Reimbursement: Door locks for City Hall	855.91
0243	Linn Co-op Oil Co	LP Contract for City Hall	1,287.00
		Total Bills for Operating Account	67,649.06
W0052	Alliant Energy/IPL	Pump house electricity	72.42
W0053	Jared Vogeler	Operations	380.00
W0054	Keystone Laboratories, Inc	Water Testing	12.80
W0055	Treasurer, State of Iowa	WET Tax Payment	201.00
W0056	Madsen Custom Homes Inc	Pumphouse repairs	4,137.38
W0057	Madsen Custom Homes Inc	Pumphouse repairs CO 1	1,284.94
W0058	Madsen Custom Homes Inc	Pumphouse repairs CO 2	381.55
		Total Bills for Water Account	6,470.09
		Total Bills for July	74,119.15

Price made motion to accept the Treasurer's Report for the month ended June 30, 2021. MSB Carpenter. Ayes: Carpenter, Mulholland, Price, Wilson. Motion approved.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	471,752.66	67,229.90	8,094.48	530,888.08	0.00	530,888.08
Road Use Tax	145,110.66	3,822.02	0.00	148,932.68		148,932.68
LOST	122,264.45	3,461.65	0.00	125,726.10		125,726.10
Building Fund	17,812.22	0.00	0.00	17,812.22		17,812.22
Park Renovation	5,100.00	0.00	0.00	5,100.00		5,100.00
Water	19,648.73	2,783.35	428.62	22,003.46		22,003.46
Total Clerk's Balance	781,688.72	77,296.92	8,523.10	850,462.54	0.00	850,462.54
Total Outstanding				(66,524.28)		
Total Bank Balance				783,938.26		

Price made motion to waive the second and third readings of the Floodplain Management Ordinance. MSB Wilson. Price -Aye; Wilson-Aye; Carpenter-Aye; Mulholland-Aye. Ordinance O-1-2021 adopted upon publication.

Wilson made motion to appoint Jim Unzeitig to open council position. MSB Price. Ayes: Carpenter, Mulholland, Price, Wilson. Motion approved. Mayor Hunt administered the oath of office.

Price made motion to approve a replat of Witches' 2nd addition to remove the 50-foot setback line from the First Addition. MSB Wilson. Price -Aye; Wilson-Aye; Carpenter-Aye; Mulholland-Aye, Unzeitig-Aye. **Resolution R-07-2021** passed. Carpenter to assist Price as Zoning Commissioner through end of term.

Wilson made motion to approve changes to the Purchasing Policy to be in compliance with federal requirements concerning assurances to attempt to award contracts to qualified small and minority firms, women's business enterprises, and labor surplus area firms, as well as conflict of interest definitions. MSB Carpenter. Price -Aye; Wilson-Aye; Carpenter-Aye; Mulholland-Aye, Unzeitig-Aye. **Resolution R-08-2021** passed.

Price made motion to enter into LP contract with Linn Co-op Oil Co for 900 gallons at \$1.43 per gallon for total of \$1,287.00. MSB Wilson. Ayes: Carpenter, Mulholland, Price, Unzeitig, Wilson. Motion passed.

ECICOG survey results have been compiled and results will be available at the public input session scheduled for Aug. 11 at 6:00pm. There was some input from the public regarding storm water runoff issues at Green St and 2nd St.

Additional damages to the pumphouse and park pavilion have been reported to insurance company. Once finalized, we can solicit quotes for repair. Mulholland suggested we move forward with adding benches near the new playground. Iowa Prison Industries has some for \$562 each. Concrete slabs are estimated at \$110/yard or \$250/yard depending on quantity. Mulholland to check lead time for benches. Before proceeding, locations need to be determined and forms laid for concrete slabs. Wilson is working with Four Oaks on a second UPRR grant to help with restroom upgrades, as well as a T-Mobile grant for other park updates. Wilson is working on memorial pavers to recognize donors for a walkway to the playground. City is very grateful to Four Oaks for all of the help they have provided with park updates. Mulholland received a quote of \$24,000 to run city water line to City Park. His suggestion is to once again investigate options to repair exiting well pump at City Park. Old park equipment removal has been a slow process, but is progressing.

Price made motion to install a beverage vending machine at City Park to be owned by Coca-Cola distributor at a price of \$2.00/bottle. MSB Wilson. Ayes: Carpenter, Mulholland, Price, Unzeitig, Wilson. Motion passed. NOTE: Distributor will be responsible for stocking and maintaining.

Correspondence: Price sent updated public works job description to council for review/corrections with deadline of 7/14. Once finalized, open position will need to be posted. Website will need to be updated with council changes.

Open to Floor: Paul Bryant suggested installation of speed bumps and traffic camera to deter speeders and people who neglect to stop at stop signs. Anna Hanson has a complaint about the cats across the street from her – City has addressed this issue in the past, but more needs to be done to remove the nuisance.

Wilson made motion to adjourn. MSB Price. Ayes: Carpenter, Mulholland, Price, Unzeitig, Wilson. Motion approved. Meeting adjourned at 8:27 PM.

Lisa Berry, Clerk