

November 6, 2019

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall. Mayor William Mulholland was present and presided at the meeting. Council members present were Steven Carpenter, David Hunt, Robert Malone, Nancy McBurney, and Chris Price (via phone).

Carpenter made motion to amend the posted agenda to add Item 5a) Chads Sands from ECICOG just after Bills. MSB Malone. None opposed, motion carried.

Linn County Sheriff monthly report: 42.7 hours and 8 calls for service.

Hunt made motion to approve the minutes from the Oct 2 meeting with one noted correction: Carpenter vote for water rate changes was a NAY (not N/A) due to his absence). MSB Malone. None opposed, motion carried.

McBurney made motion to accept and pay the following bills for November. MSB Carpenter. None opposed, motion carried.

Warrant No	Payee	Purpose	Amount
084	Alliant Energy	City Hall Electricity	55.62
085	Alliant Energy	Streetlights	566.01
086	Alliant Energy	City Park Electricity	155.13
087	Alliant Energy	High Point Park Electricity	21.11
088	Woodward Community Media	Publication Fees	59.04
089	IPERS	Retirement Benefits for Oct Payroll	57.34
090	Jason Houghtaling	Payroll	122.65
091	Morgan Houghtaling	Payroll	106.78
092	Anthony Vislisel	Payroll	61.97
093	Neighbor Insurance	Premium for add'l coverage for tractor	85.00
094	VISA	Parts/Supplies for eqpt maintenance	170.06
095	Casey's Business MasterCard	Fuel for City eqpt	70.95
096	Verizon Wireless	Phone/Internet	92.30
		Total Bills for Operating Account	1,623.96
W018	Alliant Energy	City Well Electricity	114.10
W019	Jared Vogeler	Operations	300.00
W020	Keystone Laboratories, Inc	Lead/Copper Testing Well 1	114.50
W021	Keystone Laboratories, Inc	Radium Testing	45.00
W022	Keystone Laboratories, Inc	Reg monthly water testing	12.50
W023	Cummins Sales & Service	Annual generator maintenance	409.17
W024	VISA	Postage	55.00
		Total Bills for Water Account	1,050.27
		Total Bills for November	2,674.23

Note: Verizon invoice missed when read aloud at Council meeting. Mayor Mulholland authorized payment while reviewing checks.

Chads Sands from ECICOG was present and confirmed with Council he is to commence review of Land Use Plan with the Planning & Zoning Committee. Council will plan to work ahead on as much of it as they can to minimize costs. The second topic discussed was a grant writing option available from ECICOG. We can get assistance at no cost to the city to apply for federal dollars through Community Development Block Grant to assist with funding for storm water management. The grant would cover construction costs, but City would need to hire and Engineering firm to provide a preliminary report of the scope of work and projected costs.

Hunt made motion to approve the Treasurer's Report for the month ended Oct 31, 2019. MSB McBurney. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	470,691.38	25,095.97	12,076.92	483,710.43	195,102.18	678,812.61
Road Use Tax	88,998.59	3,654.40	839.16	91,813.83		91,813.83
LOST	47,190.40	3,164.09	0.00	50,354.49		50,354.49
Building Fund	17,812.22	0.00	0.00	17,812.22		17,812.22
Capital Projects	(391,513.61)	0.00	0.00	(391,513.61)		(391,513.61)
Water	13,983.31	267.62	734.80	13,516.13		13,516.13
Total Clerk's Balance	247,162.29	32,182.08	13,650.88	265,693.49	195,102.18	460,795.67
Total Outstanding				(267.62)		
Total Bank Balance				265,425.87		

Malone made motion to approve the second reading of ordinance updating water rates to be charged to consumers. MSB Carpenter. Roll call: Price-Aye, Hunt-Aye, McBurney-Aye, Carpenter-Aye, Malone-Aye. Second reading approved. Water rates shall be furnished at the following monthly rates within the city: \$31.50 minimum billing on first 2,000 gallons of usage, additional \$4.00/gallon on each 1,000 gallons usage above 2,000. A water meter security deposit in the amount of \$25.00 will be included on the consumer's first bill (no change). Rate to take affect December 2019 to be billed to customers in March 2020.

The Annual Financial Report (AFR) for the fiscal year ended June 30, 2019 was reviewed by Council. No corrections noted.

Correspondence:

Budget workshops coming up in November – Clerk to attend.

Election results were not yet finalized by the Linn County Auditor's Office at the time of this meeting. Preliminary results reported show the following: Hunt for Mayor; Carpenter, Price, Mulholland for Council, with 46 write-ins yet to be determined.

Clerk to send all newly elected officials dates for MLA training sessions.

Codification process is progressing – we should have a draft ready for Council review in December.

Open to the Floor:

Price preemptively checked into boom lift rental for winter tree trimming projects. Hunt made motion to allow Public Works team to secure rental of boom lift not to exceed \$1,000 and to move forward with next phase of tree trimming along city roadsides. MSB Malone. None opposed, motion carried.

Contractors will begin working on the house at 200 Angle Street – Homeowner notified of permitting process through the County, which contractor should be able to complete.

Public Works has concerns about Skyline Drive snow removal as the lane is very narrow and is on a steep hill. Carpenter to discuss with new property owners at the end of the lane.

McBurney requested removal of fallen leaves from tennis court prior to snowfall.

Malone made motion to adjourn. MSB McBurney. None opposed, meeting adjourned at 7:59 PM.

Lisa Berry, Clerk