

December 6, 2017

The regular meeting of the City of Bertram was held on the above date at 7:00 PM at City Hall. Mayor James Drahos was present and presided at the meeting. Council members present were Steven Carpenter, Penny Kula, Robert Malone, William Mulholland, and Stephanie Vislisel.

Malone made motion to amend the agenda to add Hall & Hall Engineering immediately following the Treasurer's Report. Item number 6a. MSB Carpenter. None opposed, agenda amended.

The Linn County Sheriff was present at the meeting and provided the Council with the monthly report. Required hours: 26.0; actual hours recorded: 47.70; 13 calls for service.

Mayor James Drahos was sworn in by Mayor Pro Tem, William Mulholland. Council members Steve Carpenter, David Hunt, Robert Malone, Nancy McBurney, and William Mulholland were sworn in by Mayor Drahos.

Kula made motion to approve the minutes from the November Council Meeting. MSB Malone. None opposed, motion carried.

Malone made motion to accept and pay the following bills for December. MSB Vislisel. None opposed, motion carried.

Warrant No	Payee	Purpose	Amount
083	Alliant Energy	City Hall Electricity	69.86
084	Alliant Energy	Street Lights	442.31
085	Alliant Energy	City Park Electricity	18.65
086	Alliant Energy	High Point Park Electricity	19.63
087	Verizon Wireless	Phone/Internet	95.12
088	Mount Vernon-Lisbon Sun	Publication Fees for Nov	264.53
089	IPERS	Payroll benefits for Nov17	66.97
090	Jason Houghtaling	Payroll for Nov	604.54
091	Lisa Berry	Payroll Q4	907.19
092	Donna Kephart	Payroll Q4	194.40
093	James Drahos	Payroll Q4	277.05
094	Steve Carpenter	Payroll Q4	138.52
095	Penny Kula	Payroll Q4	138.52
096	Robert Malone	Payroll Q4	138.52
097	William Mulholland	Payroll Q4	138.52
098	Stephanie Vislisel	Payroll Q4	138.52
099	Cedar Rapids Transmission Inc	Truck repairs	2,762.29
100	Linn County Sheriff's Office	Police protection	2,652.00
101	Casey's General Stores, Inc	Fuel for eqpt	54.05
102	VISA	City Council Training (MLA Part 1)	375.00
103	VISA	Shop suppliers/parts for truck	191.53
104	VJ Engineering	Final payment for PW337	6,134.08
105	Robert Malone	Reimbursement: Pizza for P&Z	38.67
		Total Bills for Operating Account	15,860.47
W023	Alliant Energy	City Well Electricity	133.75
W024	Jared Vogeler	Operations for Nov17	300.00
W025	Keystone Laboratories, Inc	Water Testing Nov17	12.50
		Total Bills for Water Account	446.25
		Total Bills for December	16,306.72

Carpenter made motion to approve the Treasurer's Report for the period ending November 30, 2017. MSB Malone. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	222,261.59	4,991.29	4,081.82	223,171.06	514,641.75	737,812.81
Road Use Tax	51,525.74	3,395.83	2,432.00	52,489.57		52,489.57
LOST	70,687.31	4,355.95	0.00	75,043.26		75,043.26
Building Fund	15,705.22	0.00	0.00	15,705.22		15,705.22
Capital Projects	(159,612.35)	0.00	4,336.11	(163,948.46)		(163,948.46)
Water	14,256.84	0.00	973.84	13,283.00		13,283.00
Total Clerk's Balance	214,824.35	12,743.07	11,823.77	215,743.65	514,641.75	730,385.40
Total Outstanding				0.00		
Total Bank Balance				215,743.65		

The Planning & Zoning Committee recommended the Council approve splitting of the Edaburn property to transfer some timberland from one family member to another. Kula made motion to approve **Resolution R-8-2017**. MSB Malone. None opposed, resolution passed as follows: WHEREAS, PLAT OF SURVEY NO. 2205 containing two (2) lots, lettered Parcel A and Parcel B, all-inclusive, has been filed with the City Clerk and after consideration of the same is found to be correct and in accordance with the provisions of the laws of the State of Iowa, and the ordinances of the City of Bertram, in relation to Plats and Additions to Cities, NOW THEREFORE, BBE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BERTRAM, IOWA, that said Plat of Survey No. 2205 is hereby acknowledged and approved on the part of the City of Bertram, Iowa and the Mayor and the City Clerk are hereby directed to certify this resolution of approval and affix the same to said plat as by law provided.

NXT Bank has more favorable rates available on short-term CD's. City Clerk and/or Mayor to contact bank.

Sheldon King has officially been hired as a second part-time employee.

Options for tree trimming in Rustic Ridge include: (1) quote from Franks for \$3,000 per street, including cleanup. Estimated cost \$12,000; (2) D&D \$4,900 for tree trimming plus \$90/hour for cleanup; or (3) have City employees trim for approximately 40 hours at \$35/hour plus cost of machine rental at \$1,000 and D&D cleanup at \$90/hours. Total estimated costs for option 3 are \$4,000, City to proceed with this option. Carpenter made motion to authorize purchase of a 12" bar chainsaw and a 20" bar chainsaw. MSB Malone. None opposed, motion carried.

At the request of the City Attorney, a new Committee needs to be formed in 2018 to review and, potentially, modify, the City's Land Use Plan. Items to consider both for the Land Use Plan and budgeting are: storm water runoff, and repairs to Big Creek Road bridge.

City to proceed with legal action at 200 Angle Street since no progress has been made toward property cleanup.

Malone has been consulting with Linn County to have them take over building inspections and permit issuing on a short-term basis to help guide the City in process improvement.

City to consider cashing in CDs to pay off outstanding debt, depending on length of FEMA and IDOT closeout. Malone made motion to pay outstanding invoices from VJ Engineering once Jerald Ballenger from IHSEMD finalizes his review of the closeout documentation packet.

Union Pacific is finishing up their bridge replacement project and wants to meet with City officials to determine what, if any, street repairs are required due to the excessive heavy-load traffic of their project.

The City Council expressed their gratitude and appreciation of the service of exiting council members Penny Kula and Stephanie Vislisel. Their efforts and dedication to the City have been tremendous.

The State Auditor's Office will conduct a financial audit of the City's records the week of December 18th.

The City tractor needs repairs or replacement, as it will not move, despite numerous efforts by Jason Houghtaling to attempt to diagnose the issue. Malone made motion to authorize Jason Houghtaling to investigate options for leasing a skid loader for use during winter months. MSB Carpenter. None opposed, motion carried.

Kula made motion to adjourn. MSB Vislisel. None opposed, meeting adjourned at 8:43 PM.

Lisa Berry
Clerk