

**December 7, 2016**

The regular meeting of the City of Bertram was held on the above date at 7:00 PM at City Hall. Mayor James Drahos was present and presided at the meeting. Council members present were Steven Carpenter, Penny Kula, Robert Malone, William Mulholland, and Stephanie Vislisel.

The Linn County Sheriff was present at the meeting and provided the Council with the monthly report. Required hours: 26.0; actual hours recorded: 37.30; 8 calls for service.

Malone made motion to approve the minutes from the November Council Meeting with one correction: Under the annexation discussion, it was reported that fire protection would result in a minimum increase if annexation were approved when, in fact, fire protection would nearly double to about \$9,000/year since it is based on property value. MSB (motion seconded by) Vislisel. None opposed, motion carried.

Kula made motion to accept and pay the following bills for December and to draw \$471,464.63 against the line of credit to pay the Taylor Construction invoice. MSB Carpenter. None opposed, motion carried.

| <b>Warrant No</b> | <b>Payee</b>                         | <b>Purpose</b>   | <b>Amount</b>     |
|-------------------|--------------------------------------|--|-------------------|
| 093               | Alliant Energy                       | City Hall Electricity                                  | 50.72             |
| 094               | Alliant Energy                       | Street Lights  | 469.51            |
| 095               | Alliant Energy                       | City Park Electricity                                  | 16.91             |
| 096               | Alliant Energy                       | High Point Electricity                                 | 17.91             |
| 097               | Mediacom                             | Phone/Internet   | 158.76            |
| 098               | Mount Vernon-Lisbon Sun              | Publication Fees for November                          | 248.60            |
| 099               | Jason Houghtaling                    | Payroll for November                                   | 387.68            |
| 100               | IPERS                                | Payroll benefits for Nov16 & Oct Adj                   | 109.16            |
| 101               | Lisa Berry                           | Payroll for Oct-Dec 2016                               | 647.99            |
| 102               | Donna Kephart                        | Payroll for Oct-Dec 2016                               | 194.40            |
| 103               | James Drahos                         | Payroll for Oct-Dec 2016                               | 277.05            |
| 104               | Steven Carpenter                     | Payroll for Oct-Dec 2016                               | 92.35             |
| 105               | Penny Kula                           | Payroll for Oct-Dec 2016                               | 92.35             |
| 106               | Robert Malone                        | Payroll for Oct-Dec 2016                               | 138.52            |
| 107               | William Mulholland                   | Payroll for Oct-Dec 2016                               | 138.52            |
| 108               | Stephanie Vislisel                   | Payroll for Oct-Dec 2016                               | 138.52            |
| 109               | Casey's General Stores, Inc          | Fuel for City truck & tractor                          | 104.63            |
| 110               | Nazette, Marnar, Nathanson, Shea LLP | Attorney fees for PW337 – Ely St Bridge Project        | 1,954.00          |
| 111               | Linn County Sheriff's Office         | Police Protection Jul-Sep 2016                         | 2,574.00          |
| 112               | Kluesner Construction, Inc.          | Cleaning/Sealing Big Creek Rd bridge                   | 1,590.00          |
| 113               | City of Marion                       | Temp pole at new house construction site in Timberlake | 37.50             |
| 114               | VISA                                 | Supplies for eqpt maintenance                          | 237.83            |
| 115               | Taylor Construction, Inc             | Ely St Bridge Construction Pmt #4                      | 471,464.63        |
|                   |                                      | <b>Total Bills for Operating Account</b>               | <b>481,141.54</b> |
| W023              | Alliant Energy                       | City Well Electricity                                  | 132.80            |
| W024              | Jared Vogeler                        | Operations for Nov16                                   | 300.00            |
| W025              | Keystone Laboratories, Inc           | Water Testing for Nov16                                | 12.00             |
| W026              | Municipal Supply Inc                 | New water meter  | 163.93            |
|                   |                                      | <b>Total Bills for Water Account</b>                   | <b>608.73</b>     |
|                   |                                      | <b>Total Bills for December</b>                        | <b>481,750.27</b> |

Carpenter made motion to approve the Treasurer's Report for the period ending November 30, 2016 and to approve journal entries to transfer money from the General Fund to the Capital Projects fund to cover non-reimbursable expenditures in the amount of \$2,187.28. MSB Malone. None opposed, motion carried.

|                              | Beg Fund Balance  | Deposits          | Disbursements     | End Fund Balance  | Investments       | Total Fund Balance |
|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| General                      | 228,291.48        | 5,114.43          | 1,621.00          | 231,784.91        | 507,582.55        | 739,367.46         |
| Road Use Tax                 | 20,059.21         | 3,279.81          | 29.64             | 23,309.38         |                   | 23,309.38          |
| LOST                         | 59,742.11         | 5,643.76          | 0.00              | 65,385.87         |                   | 65,385.87          |
| Building Fund                | 15,146.22         | 0.00              | 0.00              | 15,146.22         |                   | 15,146.22          |
| Capital Projects             | (159,086.39)      | 151,423.12        | 152,680.14        | (160,343.41)      |                   | (160,343.41)       |
| Water                        | 14,114.69         | 0.00              | 1,247.07          | 12,867.62         |                   | 12,867.62          |
| <b>Total Clerk's Balance</b> | <b>178,267.32</b> | <b>165,461.12</b> | <b>155,577.85</b> | <b>188,150.59</b> | <b>507,582.55</b> | <b>695,733.14</b>  |
| Total Outstanding            |                   |                   |                   | 0.00              |                   |                    |
| <b>Total Bank Balance</b>    |                   |                   |                   | <b>188,150.59</b> |                   |                    |

**Bridge Updates:** Bridge construction is complete and Taylor Construction has pulled out equipment. Multiple loads of gravel were hauled in on 12/7/2016 to start building up the roadbed. Taylor Construction added \$10,000 in charges not included in original bid, which may or may not be reimbursable by FEMA or the DOT.

The Planning & Zoning Committee met on 12/5/2016 to review Hefron First Addition. Their recommendation is for the Council to approve said plat. Malone made motion to adopt Resolution No. **R-11-2016** approving plat of Hefron First Addition. MSB Kula. None opposed, resolution adopted as follows: WHEREAS, A PLAT OF HEFRON FIRST ADDITION TO LINN COUNTY containing two (2) lots, numbered 1 and lettered Outlot A, has been filed with the City Clerk and after consideration of the same is found to be correct and in accordance

with the provisions of the laws of the State of Iowa, and the ordinances of the City of Bertram, in relation to Plats and Addition to Cities. NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BERTRAM, IOWA, be and the same is hereby acknowledged and approved on the part of the City of Bertram, Iowa and the Mayor and the City Clerk are hereby directed to certify the resolution of approval and affix the same to said plat as by law provided.

Kula made motion to adopt Resolution No. **R-12-2016** approving plat of survey no. 2116. MSB Malone. None opposed, resolution adopted as follows: WHEREAS, PLAT OF SURVEY NO. 2116 containing one (1) lot, lettered Parcel A, all-inclusive, has been filed with the City Clerk and after consideration of the same is found to be correct and in accordance with the provisions of the laws of the State of Iowa, and the ordinances of the City of Bertram, in relation to Plats and Additions to Cities, NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BERTRAM, IOWA, that said Plat of Survey No. 2116 is hereby acknowledged and approved on the part of the City of Bertram, Iowa and the Mayor and the City Clerk are hereby directed to certify this resolution of approval and affix the same to said plat as by law provided.

The owner of 33 Ely Street will be contacted by Malone to secure the burned structure. The City to continue investigating options for funding to purchase the property for public improvement needs. Discussion will continue at the January meeting.

City Attorney was consulted regarding the pay of City Clerk and Treasurer positions. Both are currently paid a flat amount each month, and City Attorney sees no need to change to hourly at this time. Both positions are part-time.

New families have moved into the Rustic Ridge neighborhood and the community has requested additional signage to slow traffic down. A Children at Play sign will be installed in the spring.

Kula reached out to several neighboring communities regarding their nuisance ordinances. She provided copies to the rest of the Council to review and compare to Bertram's existing ordinance. The Council will plan to have a workshop to discuss updates to the City's existing ordinance.

**Miscellaneous Discussion:**

Bolten & Menk are trying to get a meeting set in January regarding the RR quiet zone project.

Cummins submitted a letter to the Council regarding a bad battery at the pump house. Mulholland to obtain additional information.

The No Parking signs on Easy Alley are faded and need to be replaced.

Kula made motion to adjourn. MSB Carpenter None opposed, meeting adjourned at 8:45 PM.

**Lisa Berry**  
**Clerk**