

July 6, 2016

The regular meeting of the City of Bertram was held on the above date at 7:00 PM at City Hall. Mayor James Drahos was present and presided at the meeting. Council members present were Robert Malone, Stephanie Vislisel, Penny Kula and Bill Mulholland. Council member absent was Steven Carpenter.

The Linn County Sheriff was unable to attend the meeting.

Clerk Lisa Berry was sworn in by Mayor Drahos.

Malone made motion to approve the minutes from the June Council & Special Meeting with one noted correction: Warrant No. 217 was voided in June due to a credit balance on the VISA account. MSB (motion seconded by) Kula. None opposed, motion carried.

Malone made motion to accept and pay the following bills for July. MSB Vislisel. None opposed, motion carried.

Warrant No	Payee	Purpose	Amount
001	Alliant Energy	City Hall Electricity	\$60.95
002	Alliant Energy	Street Lights	\$462.30
003	Alliant Energy	City Park Electricity	\$19.53
004	Alliant Energy	High Point Electricity	\$20.60
005	Mediacom	Phone/Internet	\$94.84
006	Mount Vernon-Lisbon Sun	Publication Fees for June	\$76.34
007	Jason Houghtaling	Payroll for June	\$916.45
008	IPERS	Payroll benefits for Jun16	\$264.28
009	Casey's General Stores, Inc	Fuel for mower & truck	\$99.94
010	Port O Jonny, Inc	Portable toilet for Bertram Homecoming	\$140.00
011	Treasurer, State of Iowa	State withholding tax 2016Q2	\$60.00
012	United States Treasury	Federal withholding tax 2016Q2	\$664.28
013	Joan McCalmant, Linn County Recorder	Recording fees for Tipton condemnation proceedings	\$232.00
014	VISA	Flags, parts	\$327.35
015	Iowa League of Cities	Annual dues for FY17	\$299.00
016	VISA	Postage	\$54.56
017	Penny Kula	Reimbursement for park swings seats, garbage receptacle	\$428.84
018	Roto-Rooter	Clean storm drain on Ely St	\$710.00
019	Play It Again Sports	Baskets for disc golf	\$2,700.00
		Total Bills for Operating Account	\$7,631.26
W001	Alliant Energy	City Well Electricity	\$85.77
W002	Jared Vogeler	Operations for Jun16	\$380.00
W003	Keystone Laboratories, Inc	Water Testing for Jun16	\$12.00
W004	Treasurer, State of Iowa	Sales tax 2016Q2	\$111.00
W005	Iowa Department of Natural Resources	Annual water supply fee FY17	\$25.00
W006	VISA	Postage	\$47.00
		Total Bills for Water Account	\$660.77
		Total Bills for July	\$8292.03

Kula made motion to approve the Treasurer's Report for the period ending June 30, 2016. MSB Vislisel. None opposed, motion carried.

	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	224,016.68	1,456.23	11,009.46	214,463.45	504,154.21	718,617.66
Road Use Tax	23,246.83	3,257.44	14,228.50	12,275.77		12,275.77
LOST	45,994.68	2,524.95	0.00	48,519.63		48,519.63
Building Fund	13,998.22	0.00	0.00	13,998.22		13,998.22
Capital Projects	(154,932.19)	0.00	0.00	(154,932.19)		(154,932.19)
Water	13,377.52	1,693.60	739.87	14,331.25		14,331.25
Total Clerk's Balance	165,701.74	8,932.22	25,977.83	148,656.13	504,154.21	652,810.34
Total Outstanding				323.22		
Total Bank Balance				148,979.35		

Malone made motion not to waive the \$25.00 shut off fee on late water utility payment. MSB Vislisel. None opposed, motion carried.

The sale of the property at 33 Angle Street fell through. The owner's family has approached the City Council about purchasing for \$57,000. The City could use the property for drainage, but is unable to purchase without grant assistance. Mayor Drahos to investigate grant options.

Mulholland made motion to accept Kluesner Construction bid of \$2,420.00 to replace the culvert at 1304 Bertram Street. MSB Malone. None opposed, motion carried.

Consultant was unavailable to attend meeting to discuss grant options for City Park. Kula met with Play It Again Sports employees regarding a design of a nine-hole disc golf course for High Point Nature Park. Malone made motion to authorize payment of \$2,700.00 to purchase the baskets with ground mounts to move the project forward. MSB Mulholland. None opposed, motion carried.

Bridge Updates: Pre-construction meeting with Taylor Construction will be held Friday, July 8 at 2:00 pm at City Hall.

Tree fell on tennis court at City Park during a storm the morning of July 6. Vislisel took pictures and sent to insurance claim agent. Tree Care LLC to quote tree removal. Kula to obtain quote from D&N Fence to repair the fence surrounding the tennis court. Once tree debris is removed, damaged to the court will be assessed.

Miscellaneous Discussions:

City to check into hiring seasonal employees to help with brush and tree cleanup along city right of way in Rustic Ridge.

Vislisel to contact the Sheriff's Office to look into people parking and swimming in the middle of the night at the end of S. Ely Street where the bridge washed out.

RR Quiet Zone Options: 1) Estimated cost for updated railroad crossing arms cost approximately \$500,000 each. The City would need to sign a contract to own the crossing arms and would be responsible for all maintenance. 2) Cement median barriers between the sets of tracks so cars cannot go around

the crossing arms. 3) Wayside horns – City wouldn't need to buy anything or pay for electrical. This type of horn sounds when the train trips a trigger and is directional. Vislisel to get more info.

Jason Houghtaling tried to repair the mower, but had to take to Professional Muffler to remove a broken off bolt.

The City is in need of a sprayer for weed control around town.

For future needs the City should consider purchasing a utility vehicle to public works needs and should check into leasing a truck for winter until a decision is made on annexation.

The City was forwarded information about low-interest loans available to assist low-income households to make accessibility improvements to dwellings. Before spending money on handicap accessibility improvements the City needs to verify with the Township that city elections can be moved to City Hall without violating the agreement regarding the shared septic system.

Kula made motion to adjourn. MSB Vislisel. None opposed, meeting adjourned at 8:53 PM.

Lisa Berry
Clerk