

August 3, 2022

The regular meeting of the City of Bertram was held on the above date at 7:00pm at City Hall and via Zoom. Mayor Margy Wilson presided at the meeting. Council members present were Steve Carpenter, Louise Hall, John Klimek, and Jim Unzeitig (Zoom). Council member Chris Price was absent.

Carpenter made motion to approve the agenda as posted. MSB Unzeitig. Ayes: Carpenter, Hall, Klimek, Unzeitig. Nays: Price. Agenda approved.

Public comment on agenda items: None.

Hall made motion to approve the Consent Agenda as submitted. MSB Carpenter. Ayes: Carpenter, Hall, Klimek, Unzeitig. Nays: Price. Motion approved.

Sheriff's Report: 2 calls for service, required hours met.

Minutes from 7/6 & 7/28 meetings, no corrections.

August bills.

Treasurer's Report for month ended 7/31/22.

ARPA Grant Application: Submitted for \$999,999 for water expansion/upgrades.

FEMA Grant Update: Projects are getting closed out, we did receive reimbursement money for Cat A (debris clean up) expenditures.

Well Inspection Update: Inspection is scheduled for the week of this meeting. Company agreed to inspect the well at High Point at no additional cost.

Warrant No	Payee	Purpose	Amount
0479	Alliant Energy/IPL	City Hall Electricity	53.77
0480	Alliant Energy/IPL	Streetlights	539.20
0481	Alliant Energy/IPL	City Park Electricity	21.95
0482	Alliant Energy/IPL	High Point Electricity	21.95
0483	Verizon Wireless	Phone/Internet	88.04
0484	Woodward Community Media	Publication Fees	119.41
0485	IPERS	Retirement benefits	145.74
0486	Anthony Vislisel	Payroll	445.71
0487	Charles Watson	Payroll	136.67
0488	Zachary Zuzich	Payroll	316.70
0489	Casey's Business Mastercard	Fuel for City equipment	74.96
0490	Anthony Vislisel	Reimbursement: Keys for high point	12.81
0491	Charles Watson	Reimbursement: Soil for tree planting	14.10
0492	Linn County Sheriff	Police Services	3,042.00
0493	VISA	Parts & Supplies, Training	775.00
0494	Linn Co-op Oil Company	LP contract for FY23	1,552.00
		Total Bills for Operating Account	7,360.01
W0118	Alliant Energy/IPL	Pump house electricity	117.75
W0119	Jared Vogeler	Operations	400.0
W0120	Keystone Laboratories, Inc	Water Testing	14.25
W0121	Fehr Graham Engineering & Environmental	Water to park expansion project: survey, engr design, bidding	4,550.00
W0122	Iowa Dept of Revenue	Jul WET Tax Remit	25.16
		Total Bills for Water Account	5,107.16
		Total Bills for August	12,467.17

Treasurer's Report 7/31	Beg Fund Balance	Deposits	Disbursements	End Fund Balance	Investments	Total Fund Balance
General	174,356.24	895.58	10,628.49	164,623.33	301,242.08	465,865.41
Road Use Tax	181,298.62	2,846.47	0.00	184,145.09		181,298.62
LOST	178,050.19	3,595.32	0.00	181,645.51		178,050.19
Building Fund	17,812.22	0.00	0.00	17,812.22		17,812.22
Park Renovation	5,500.00	0.00	0.00	5,500.00		5,500.00
ARP Fund	21,680.83	0.00	0.00	21,680.83		21,680.83
Water	22,088.74	4,999.38	5,337.70	21,750.42		21,680.83
Total Clerk's Balance	600,786.84	12,336.75	15,966.19	597,157.40	301,242.08	898,399.48
Total Outstanding				791.96		
Total Bank Balance				597,949.36		

Council discussed creation of a 28E agreement with Bertram Township regarding the shared septic system between City Hall and Township Hall. The State Auditor's Office has encouraged the City to have an agreement in place that would also provide a method for documenting the Township Hall's usage of city water. The intent of the City is to ensure that both parties have, in writing, an agreement to cover usage and repair/replacement responsibilities, especially as the individuals who set up the agreement are no longer active participants in City or Township leadership. The Township was in agreement to move forward. City Attorney to assist with draft 28E agreement that will then need to be reviewed by Township/Township legal counsel.

Source of funding for bridge replacement project is no longer offered by the State. It is now a federal funding source, so City will need to sign a new agreement accepting the funds. Amount available is still \$1M with three years to let the project. City would be responsible for right of way acquisitions as well as engineering costs. Unzeitig continues to pursue options for possible Linn County assistance with County Engineer. Linn County Conservation has expressed interest in the old bridge for use in their bike trail project. Klimek to discuss further how old bridge would be relocated.

Hall made motion to approve resolution to set wages/salaries for appointed officers and hourly employees effective 7/1/22. MSB Klimek. Roll Call Vote: Carpenter-Aye, Hall-Aye, Unzeitig-Aye, Klimek-Aye, Price-Nay. **Resolution R-14-2022** passed as follows: WHEREAS, the City of Bertram, Iowa sets forth the wages of all employees. NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bertram, Iowa, meeting in regular session on the 3rd day of August 2022, that the salaries/wages for appointed officers and hourly employees of the City shall be paid to the following persons named below and the Clerk is authorized to issue checks, less legally required or authorized deductions from the amounts set out below on a quarterly basis for appointed officers and monthly for hourly employees and make such contributions to IPERS, FICA, and/or other purposes as required by law or authorized

by the City Council, all of which shall be subject to audit and review by the City Council: Lisa Berry Treasurer \$27.00/hr; Sheldon King General Public Works \$26.00/hr; Doug Kula General Public Works \$26.00/hr; Cal Vaughn General Public Works \$25.00/hr; Tony Vislisel General Public Works \$26.00/hr; Zach Zuzich General Public Works \$25.00; Charles Watson Seasonal Public Works \$16.00/hr.

Stephanie Mohr resigned from the clerk position. Mayor and Clerk have been interviewing new candidates. Mayor is currently checking references.

Mayor is checking into Community Block Grant for hazard mitigation projects.

Letter has been submitted for another nuisance property and City to work on junk vehicle ordinance enforcement. Mayor does have someone interested in assisting property owners with demo of some of the nuisance structures. She is trying to connect the parties.

Have quote to scrub/seal floor at City Hall: \$1616.70. Unzeitig's quote from previous month included deep clean & machine scrub for \$350. Tabled for additional info.

Public Works employees have suggested we use a sand/salt mix for winter street treatment in the upcoming season. Carpenter to check with city employees to see if we can mix ourselves as it is typically lower cost than getting from City of Marion.

Carpenter made motion to approve LP contract with Linn Co-Op Oil Company for City Hall for 800 gallons at \$1.94/gallon for total of \$1,552.00. MSB Unzeitig. Ayes: Carpenter, Hall, Klimek, Unzeitig. Nays: Price. Motion approved.

Correspondence:

Carpenter - Lower Cedar WMA meeting scheduled for 8/9/22. There has been some restructuring of the group. They are trying to lower farm runoff into waterways.

Mayor Wilson - Trees are growing up alongside the bridge on Ely Street and need to be removed before they begin to cause issues. Will be added to PW job board. We have funds remaining from insurance proceeds to remove additional trees surrounding the pumphouse.

Open to Floor:

None.

Hall made motion to adjourn. MSB Klimek. Ayes: Carpenter, Hall, Klimek, Unzeitig. Nays: Price. Meeting adjourned at 8:09pm.

Lisa Berry, Clerk